College Safety Annual Accomplishments
2019/2020

- Secured contract with Lexipol to create a College Safety Policy Manual
- Purchased radio equipment and repeaters for the campuses
  - This will allow for needed radio communications at all campuses
  - This will improve officer safety
- Utilized staff working from home due to COVID to accomplish key projects
  - “At-A-Glance” Fire Alarm panel response guide
  - Department report writing manual
  - Revision of fleet maintenance process and related forms
  - Patrol vehicle decal designs for admin review
  - Student Safety Manual draft
- Utilized student workers (working from home) to assist Academic Support with student enrollment campaign
- Completion of draft Emergency Notification/Timely Warning procedure and scripts
- Creation of draft Clery Committee policy
- Professional development training for student employees
- Successful transition to secure campus for the COVID-19 pandemic
  - Restructuring of officer schedules to allow for increased presence on campus during the physical closure of the campus due to COVID-19
  - Placement of barricades and signage at all campus entrances
  - Compliance monitoring and log in of all persons coming onto campus
  - Coordination with M & O to post closure signage throughout the campus
  - Coordination with M & O to develop COVID health protocols for staff and students returning to campus
  - Increased foot and patrol checks of physical campus by officers
  - Obtained 100 N95 masks for officers/staff, free of charge through Kern County Public Health
- Restructuring of cart service protocols to increase student and rider safety and tailor service with campus construction
- Facilitation of officer compliance with mandated training and certifications
  - Migration to SISC getsafetytrained.com resources
  - FEMA training
- Restructure of College Safety website
  - Clarified information on Clery Compliance
  - Restructured parking page to match campus policies
  - Added section on Escorts & Cart Services, clarifying policies in line with DSPS
  - Restructured Emergency Management resources (in process)
  - Revamped Crime Reporting to include Daily Crime Log
- Campus-wide initiative to provide training to all persons in the Emergency Responder program (Building Marshals, Emergency Responders, etc.)
  - Replenishment of supplies for red bags, campus-wide
  - Updating of records for Building Marshals, Emergency Responders, locations of red bags, etc.
- Completion of night time campus lighting needs evaluation
- Distribution and discussion of written performance expectations for all officers
• Hired and implemented Dispatcher staff and integrated dispatching protocols
• Presented 8 active shooter response trainings
• Conducted 4 CPR/BSI/AED trainings
• Reestablished consistent and productive Safety Advisor Committee meetings
• Initiated a review of AED policies
  o Updated campus AED locations for inventory
  o Updated AEDs with new pads and working batteries
• Held Rape Aggression Defense (RAD) training at the main campus
• Participated in the Great CA Shakeout, utilizing students to assist with drill
• Began months long planning for Active Shooter Drill
  o Engaged local law enforcement agencies
  o Held monthly meetings
  o Hosted tabletop exercise at OES