2019-2020 Work Plan Update

Dean Larkin:
- Industrial Automation BDP
- Engineering Systems & Industrial Technology
- Apprenticeship
- Assessment Committee

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<tr>
<th>Program</th>
<th>Accomplishments</th>
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| INDA          | • Updated program informational sources (e.g. website, brochures, program mapper, CCC Apply)  
• Intentional recruitment of approx. 374 Early College/Rural students on Comprehensive Ed Plan track  
• SWF Consortium MOUs completed for San Joaquin Delta & West Hills  
• Counselor dedicated to INDA students, case mgmt. approach, including work experience, internships, advising, and academic support (as of Dec. 2019, 122 declared INDA majors; 39 upper division...35% increase from 2016)  
• Scholarships secured with Grainger ($5000) & Phillips 66 (2 x $25,000)  
• Intentional course calendar, including curriculum updates for hybrid and online and rotation of courses, to maximize accommodation of student needs  
• Collaborated with industry partners such as Chevron, Kern Steel, Tasteful Selections, and Berry Petroleum to update curriculum with agriculture, corrosion, & packaging emphasis  
• Industry such as Phillips 66, Witron, and Concentric Power added partnerships for student internship/employment opportunities  
• Outreach extended to Summer Bridge in Aug, Student Involvement Festival in Sept, College Night in Sept, 5th Annual Counselors Conference in Sept, Manufacturing Day at BC in Oct, CCCAOE with the Baccalaureate Degree Programs of California in Oct, Legislative Analyst’s Office visit with INDA program community in Oct, Chevron Employee Appreciation in Oct, Kern Energy Festival in Nov & Dream Big Conference in Nov  
• High School outreach to Stockdale, ROC, RFK, BHS, Frontier, and Wasco completed  
• Added 2 new adjunct faculty for Spring 2020  
• Coordinated efforts with INDA team for student recruitment and program completion with emphasis on momentum points  
• Extended MOU agreement to remaining 6 community colleges in the SWF Regional Consortium (Clovis Community College, College of the Sequoias, Fresno City College, Madera Community College, and Taft College) |
| **ESIT** | • Coordinated efforts with M&O and faculty and staff for unfilled Lab Technician II position essential to student learning and individual program goals  
• Identified areas of needed improvement for each of the 12 programs through completed program reviews  
• Collaborated with Early College for Orientation Day at BC in Oct with Dual Enrollment instructors  
• Established Dual Enrollment Liaisons for Early College instructors  
• Engaged in dialogue with Guided Pathway team for ITT to identify barriers, areas of needed improvement for student awareness of program offerings and viability, and student support resources  
• Continued efforts with Guided Pathways team for program enhancements toward awareness and student support and completion, particularly with our Educational Advisor  
• Increase the number of declared student majors in each program, including increased enrollment in sections and section offerings in Early College and Rural areas, including Welding  
• Continued conversations with community partners, such as Three-Way Chevrolet and Kern County Superintendent of Schools for continued funding support and collaborations, particularly with student internship and employment opportunities  
• Continued collaboration at advisory boards for each of the programs  
• Renewed agreement with Smog Referee for July 1, 2020 to June 30th 2021 |
| **APPR** | • Completed approval of 2019-2020 contract agreement with Building Trades  
• Connected with Building Trades Council and Apprenticeship Program Directors/Coordinators regarding the implementation of normed procedures for registration, grade reporting, curriculum revision, and assessment  
• Participated in Women in Trades event in Nov hosted by the Electrical Training Facility for National Apprenticeship Week  
• Coordinated grants for additional funding of apprenticeship programs such as hospitality and culinary arts |
|   | Completed 2020-2021 contract agreement prior to June 30, 2020 expiration date.  
|   | Coordinated with HR and Equivalency Committee for qualified instructors of record updates for each apprenticeship program  
|   | Continued ongoing curriculum updates for each program  
|   | Continued ongoing assessment plan updates  
|   | Continued development of comprehensive educational plans for apprentices to earn an Associate Degree in conjunction with their program Certificates of Achievement  
| **AC** | Updated approved committee charge on AC website  
|   | SLO/PLO reviews: 206 courses, 19 programs reviewed by AC members as of November and updated/posted to AC website  
|   | 100% feedback for program review assessment provided by assessment committee members (54 program reports collected via eLumen as of November)  
|   | Coordinated SLO assessment drop-in workshops as requested by faculty survey for the end of the Fall 2019 semester  
|   | Attended SLO Symposium in February and developed proposal in collaboration with Faculty Co-Chair for dissemination of applicable assessment practices at potential campus retreat/symposium for faculty and administrators  
|   | Continued facilitation of mapping of learning outcomes (SLO-PLO, SLO-ILO, SLO-GELO)  
|   | Developed and planned ILO study to be completed by subteam end of Fall 2020 semester  
|   | Reviewed implementation of SLO-ILO and AUO-ILO integration with program review committee |