International Student Transfer Process

Step by Step

If you are transferring from another college or a Language Center within the USA, you must be admitted first by the International Student Affairs (ISA) Office before being admitted to Bakersfield College.

1. Apply to the Bakersfield College International Student Affairs for admission as an F-1 visa by emailing Debi Anderson at debra.anderson1@bakersfieldcollege.edu (see all required documents at www.bakersfieldcollege.edu/international).

2. Secure an acceptance letter from the ISA.

3. Inform your current school advisor of your intent to transfer. You will present the BC Acceptance letter and the BC Transfer Notification Form to your present advisor for transfer of your SEVIS records to BC.

4. Your new I-20 will be issued after BC has received your Transfer Notification Form and transfer of your SEVIS records.

5. Apply to BC by visiting www.bakersfieldcollege.edu/admission. ISA will send you information on completing this application. ISA will assign you a BC personal student number that will be used in place of the Social Security # on the application form, so please wait until you receive this number.

6. With your BC personal student number, you will be assigned a Bakersfield College ID number (@00 #), a BC email address, and you will create a password. Your BC student # or @ number, and your BC email address plus your password is necessary to register for courses.

7. Complete an online orientation by visiting www.bakersfieldcollege.edu/orientation.

8. Meet with the ISA Advisor, Debi Anderson, in Student Services # 37 for counseling and course recommendation (this may be done ahead of time before you arrive via phone or email).

9. Register for courses online at www.insidebc.

10. Pay BC for all your fees immediately, checks, cash, and credit card. You do not pay for waitlisted courses until you are fully admitted into the course.

11. You will be informed of your mandatory orientation that will occur the week before classes start.