

## Academic Renewal Policy

A maximum of 20 units of substandard academic grades (D, F, and NC) taken at Bakersfield College which are not reflective of a student's present demonstrated ability may be disregarded in the computation of the Grade Point Average if all of the following conditions exist:

1. At least two years have elapsed since the course work to be disregarded was recorded.
2. At least 18 units of satisfactory course work (2.5 GPA) have been completed subsequent to the course work to be alleviated.
3. The student petitions in writing stating the reasons for requesting academic renewal.
4. The student states in the petition the specific courses to be considered under the academic renewal policy.
5. Reason statement is required below and will not be processed unless completed.

If approved, the substandard work will be disregarded in the computation of the Grade Point Average and an annotation made on the permanent record. The permanent academic record shall remain a true and complete academic history and the course work disregarded under this policy will remain on the permanent record.

Academic renewal may not be used to raise the GPA in order to qualify for graduation with honors. Academic renewal may not be applied to courses which have been used to meet graduation, certificate, and certification requirements, or classes that have been repeated. Return completed form to the Admissions & Records Office.

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Last First Previous Last Name Student ID/ Social Security No.

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Address City State Zip

I am requesting Academic Renewal for the following courses:

Semester/Year	Course Name	Grade
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Reason: \_\_\_\_\_

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Student Signature Date

### FOR OFFICE USE ONLY

Approved  Posted \_\_\_\_\_

Denied Reason: \_\_\_\_\_ Date \_\_\_\_\_

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Vice President or Designee

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Date