Dean of Student Success Accomplishments 2017-18

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Updated May 30, 2018

Student Learning
1. Enhance offerings of online counseling services: providing training to more counselors to provide this service to students (SD 1.3: Expand online instruction and improve online support services)
   a. In progress: Provided training to counselors on Zoom and prepared to order equipment but not complete
2. Enhance offerings of STDV in the prisons
   a. In progress: Hiring additional adjunct counselors to increase number of sections

Student Completion and Progression
1. Simplify new student workshop and processes to complete it for new students (SD 2.1: Simplify matriculation process, continually improving multiple measures, to remove barriers for new students.)
   a. Perpetually In Progress: Revising new student workshop to be a combined orientation/new student workshop to simplify matriculation process. Also MM 4.0 revision of all criteria and revision to all new student ed plans for incoming freshmen to reflect new MM 4.0
2. Provide support for enhancing multiple measures through MMAP and ensure all counselors and advisors trained (SD 2.1: Simplify matriculation process, continually improving multiple measures, to remove barriers for new students.)
   a. Complete: MM 4.0 revision of all criteria and revision to all new student ed plans for incoming freshmen to reflect new MM 4.0
3. Ensure all CSEP templates have Math and English listed in the first year (SD 2.3: Implement requirement for Math & English in first year.)
   a. Complete: Through Finish in 4, Degree Planner, Program Mapper and Pathways.
4. Ensure all CSEP templates have academic support services prescribed (indicating extend the classroom and SI)
   a. Complete: Through MM 4.0 revision of new student ed plans for incoming freshmen to reflect ACDV B280 as well as other support. Additional revisions through general counseling occurred as well.
5. Continually support dual enrollment providing training and support to STDV instructors. Simplify the process for completing CSEPs within dual enrollment courses (SD 2.5: Implement Student Development courses in High School.)
   a. Complete: Update to curriculum and requirements reviewed and provided to all instructors.
6. Continually provide counseling services in the prisons to enhance inmate education
a. **Complete:** Hired additional adjunct counselors to support

**Facilities**
1. Change the atmosphere in the counseling department through intake process for shorter wait times (rearrange lobby and provide better signage)
   a. **Complete:** Front counter rearranged with all new furniture as well as advising and waiting area redesign

**Oversight and Accountability**
1. Redesign Counseling website to ensure information is accessible (learning outcomes) and all links/documents are updated (includes workshops)
   a. **In progress:** Revision to content were made but additional edits and redesign need to occur specific to pathways
2. Redesign monthly departmental professional development trainings for all counselors and advisors
   a. **Completed:** Split trainings as well as joint trainings were help
3. Enhance the Counseling department image online through social media
   a. **Not yet begun:** No plan set in place for this item
4. Streamline check in process and triage in the counseling center to ensure all students are served in a timely manner
   a. **In Progress:** building Starfish kiosk system to streamline check in. Assigned counselors to front during high track times. Almost complete.

**Leadership and Engagement**
1. Lead the implementation of BC Starfish project
   a. **In progress:** Working with a team to complete. Full implementation is projected for Fall 2018
2. Increase knowledge of campus wide grant funding and guidelines to ensure the counseling department is not only following regulations but supporting the initiatives of the college (BSI, SSSP, Equity, Title V, Dual Enrollment, Inmate Education, & Strong Workforce)
   a. **Complete:** worked closely with Dir. Of Student Success & Equity on expenditures and regulations to ensure counseling was within reason. Worked with dir. Academic Support Services on understanding of BSI and sunset deadlines. Etc.