Dear students,

Although many courses are transitioning to online Canvas instruction to keep our campus safe and healthy at this time, the Writing Center will still be here to help you succeed with all of your reading, writing, and English language learning needs. We will not be conducting face-to-face appointments until further notice. Instead, we will be meeting with students online for web-based video conferencing. Please carefully read the information below.

Appointments
- The Writing Center team will tutor students via Zoom conferences online during our normal appointment hours
  - Monday through Thursday 8:30 am to 6:00 pm and Fridays and Saturdays 8:30 am to 11:00 am
- Students will request appointments by emailing writingcenter@bakersfieldcollege.edu Please write “appointment” as your subject heading. Please include your first and last name, student ID number, and contact phone number in your email. Please do not call for appointments.
- The Writing Center team will reply to students by email with a Zoom conference link and video instructions about how students can share documents with their tutors. Please read the instructions attached to this email before your appointment and watch the following video tutorial.
  - We can still provide proof of attendance for students by emailing them a photo of the intake form or “pink sheet” that the consultant will fill out for each session.
  - Access to drop-ins will not be available while students’ courses are being conducted only online; however, we can still meet each request for tutoring for students who email and request an online appointment.

Workshops
- All Writing Center workshops will still be conducted at their regularly scheduled times to any students who RSVP by emailing writingcenter@bakersfieldcollege.edu Please use the subject heading “workshop.” Please include your first and last name, student ID number, and contact phone number in your email.
  - Students will then be sent both a Zoom conference link and the workshop tools ahead of the workshop start time in an email.
  - Writing Center workshops are listed on the BC website calendar, and students can filter by “workshops.”

Enrollment
- When students use the Writing Center, they are enrolled into ACDV 281b Supervised Tutoring: Writing. If the student is not already enrolled in the Writing Center tutoring course, CRN 30482 or 30484, the Writing Center will reach out to students who took advantage of Writing Center tutoring after the campus closure.

Accommodations
- Zoom has the ability for the Writing Center to consult with deaf writers by using the embedded chat feature.
- For blind students and any students who would typically have access to a scribe, the Writing Center team will give feedback on any writing project by providing electronic comments via Word document, and students are still welcome to speak to a consultant through Zoom. Please email requests for accommodation in appointments to writingcenter@bakersfieldcollege.edu, and please use the subject heading “accommodation.”

Please understand BC has implemented all of these changes out of caution in the interest of keeping our Renegade community safe and healthy. The Writing Center understands this is a strenuous shift in the normal routine of students, and we appreciate your patience and understanding. Please feel free to email the Writing Center with questions.

With Renegade pride,

Kim Arbolante
Writing Center Lead