FAQ Sheet

Full Zoom Video Recording
https://cccconfer.zoom.us/rec/share/_uZXE6j-zDIOQK_i0Uf7GakiOKnBX6a813VM_KcPn2ccN62WuMuaPE2CkaLiMgA

Q&A Discussion

1. Trustee Agbalog, the Board of Trustees recently had a meeting to give the Chancellor the discretion to make decisions in an emergency. What does this entail?
   a. The Board of Trustees passed a resolution last week in relation to COVID-19. We gave the Chancellor extra authority to make decisions pertinent to running the district in the event of an emergency. For example, making buildings accessible in the event of an emergency if we needed to partner with agencies or organizations who needed additional space.

2. Trustee Agbalog, I know you are a proponent for Early College. How do you think the coronavirus crisis will impact Early College?
   a. This is a disruption, no doubt, but I’m optimistic that we will do the work to move the agenda forward. I know some Kern County high schools are doing work packets to take home and some are shifting to provide instruction in an online platform. I believe the steps we are taking now will help us prepare to overcome any future situations that might arise. The comments posted in the chat room are heartwarming. What I keep hearing again and over is sincerity, compassion, but also boldness and innovation. People are trying new things, engaging people in ways they didn’t engage in before – this is certainly a bump in the log, but I think the outcome will be a positive one for all students.

3. We’re starting 5-week Math and English courses. Will we be doing this with health-related programs? We really need more of these in the community right now! EMT, nursing, assistants, etc.
   a. Our nursing students are going to work on the frontline, helping out at the hospital, as are the EMT students. I know Tony is looking at some CTE programs, but the larger thinking is that this could be a chance to have individuals think about pursuing a 2 or 4 year degree.

4. My account is only the 40-minute limited Zoom account, not ConferZoom, even though I used my school email.
   a. Re-register at ConferZoom.org (not Zoom.com) to get access to the full program.

5. Now that the public schools have declared they will not go back until at least May 1, has there been any official word about the remainder of the spring semester at BC. Are we online for the remainder of this semester?
   a. We will not be coming back into physical spaces in the spring semester. We are looking at alternatives for commencement. We are also planning for alternatives for summer school in terms of virtual learning.
Online/Zoom Recommendations

1. When logging into Zoom, it is best to log on via a computer and then use the “phone call” option to improve audio connection. Joining audio by phone in addition to joining the video by web will give you the clearest audio and ensure poor internet connections do not interrupt the content. You will be given a phone number to call and a meeting ID (see example below).

![Zoom Audio Options](image1.png)

2. If you are not the host of the meeting, upon entering Zoom, you may be able to “mute” yourself from the group by clicking the “mute” button on the lower left-hand screen (see below).

![Zoom Mute Button](image2.png)

3. To participate in the chat room, click on the “chat” tab towards the bottom of the screen and a chat box will appear.

![Zoom Chat Tab](image3.png)

4. A sample message for a syllabus from a professor:
   a. Rules for Communicating with CCB:
      - Please refrain from sending texts past 9pm at night or before 5am in the morning.
      - If your text message is longer than 20 characters (or 8 words) please send an email message. If it is urgent, send me a text message asking that I check my email.
      - Please indicate your class time when you text for exam “Mon 11”.
      - During the week (Mon-Thur) all messages received through email or text will be responded to within 24 hours. During the weekend please allow for up to 72 hours for reply.
      - CCB will respond to all email questions regarding assignments until 7pm on the evening before the assignment is due.
• Assignments submitted by required deadline will be graded within one week of submission.
• CCB is available for online office hours via Zoom. See announcements in Canvas for weekly scheduled office hours and links.

5. Recommendation about textbooks:
   a. Some publishers are allowing free access for students to online content until the end of the semester. Check with your textbook publisher.

6. Recommendation about recording lectures:
   a. Record your live lectures for the benefit of students who are unable to attend the class, or who would like to review content at a later date.