1. Go to www.bakersfieldcollege.edu and click on the top left corner—Inside BC

2. Input your BC Email address and password: (firstname.lastname####@email.bakersfieldcollege.edu)

3. Click on “My Ban Web” and select “Update Form” from the drop-down menu:
4. Select Term you are updating for and verify phone number, address, and high school information:

![Campus and Term](image1)

5. When arriving to the tab labeled "Your Educational Experience and Goals" follow instructions below:

![Your Educational Experience and Goals](image2)

6. Verify all four boxes before submitting the application

![Verification](image3)

Click "Submit Application"