The Constitution of Pre-P.A Club

BC Student Organization Constitution
Colorado State College- Pueblo

PREAMBLE:
We, the members of Pre-P.A Club do hereby establish this Constitution in order that our purpose is realized to its fullest extent and to establish this Constitution to govern the matters within our organization.

ARTICLE I. NAME
(Official name of the organization)
Section 1.
The name of the organization will be Pre-Physician Assistant Club henceforth referred to as Pre-P.A Club. This Organization is established for the expressed purpose of developing leadership skills as well as an awareness of social responsibilities to encourage students to participate in public affairs. This organization is an entity that is initiated and directed by a group of current BC students who share a common vision in promoting an extra-curricular or co-curricular mission that enriches campus or community life and personal development. Student Organizations must register with the Office of Student Life in accordance with these policies and procedures. Pre-P.A Club understands and is committed to fulfilling its responsibilities of abiding by Student Government Association at Bakersfield College, Bakersfield College, Kern Community College District policies.

ARTICLE II. PURPOSE
(Mission Statement)
Section 1.
The purpose of the Pre-physician Assistant Club is to develop student knowledge regarding the Physician Assistant profession. To acquaint students with the Physician Assistant profession and the admission process through seminars, guest speakers, and community service opportunities; all of which will effectively prepare students to enter the diverse PA schools in the US. This club will also work to equip students with the knowledge, skills, attitudes and commitment necessary to enter the practice of medicine as physician assistants and assume responsibility, with physician supervision, for the primary health care needs of their patients.

Section 2.
Hazing encompasses any action or activity that does not contribute to the positive development of a person; which inflicts or intends to cause physical or mental harm or anxieties; and/or which demeans, degrades, or disgraces any person regardless of location, intent, or consent of participants. Hazing can also be defined as any action or situation that intentionally or unintentionally endangers a student for admission to, or affiliation with, any Student Organization. In keeping with the commitment to a positive academic environment, the BC community is unconditionally opposed to any situation created intentionally to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Respect and cooperation among peers within registered Student Organizations is a guaranteed right that all students possess, regardless of race, religion, gender, sex, sexual orientation, accessibility, or national origin.
**ARTICLE III. MEMBERSHIP**  
(Qualification for membership)

Section 1.  
Memberships shall be open to all students at BC. Voting privileges shall be restricted to “regular” membership, which shall be available only to the BC students. All officers must be BC students.  
Active membership shall be limited to persons officially connected with Colorado State College-Pueblo as registered students. Students enrolled in the spring semester as well as students enrolled in summer school are eligible for summer membership. Attendance of at least 75% of all meetings during a given semester. Active participation in all activities sponsored by the Pre-P.A Club unless the activity interferes with either scholastic or financial constraints. This organization shall meet at least twice a week, beginning within two weeks of the start of the fall term and continuing throughout the year at the same regularity so long as this organization continues to remain registered under the registration policy and guidelines. The decision to require meetings during vacations period and summers will be made by the membership at the regular or called meeting.

Section 2. Any member of the Pre Physician Assistant Club must pay due.

Section 3.  
This organization complies with all federal laws, executive orders and state regulations pertaining thereto and does not discriminate on the basis of disability, race, color, religion, nation origin, age, sex, or Vietnam veteran era status, except in the case of designated fraternal organizations which are exempted by federal law from Title IX Regulations concerning discrimination on the basis of sex.

**ARTICLE IV. OFFICERS**  
(Duties)

Section 1.  
Pre-Physician Assistant Club will be governed by the following means:

**President:** The President (or other designated officer) shall be a BC Student and shall provide guidance, direction and support for the organization in pursuit of its goals and objectives. The president shall also have the specific powers to call a general or special meeting and be responsible for the conduct of such meetings. An elected President will preside at all meetings. The President will maintain the power to appoint all committee chairpersons shall present all motions to the body present and shall be present at 90% of the meetings. The president shall keep at accurate record of all members that attend the meetings.

**Treasurer:** The Treasurer (or other designated officer) shall keep an accurate record of all financial transactions of the Student Organization. This officer shall collect dues, arrange for payment of debts and keep a current account of the financial status of the organizations. The Treasurer shall be a BC student. Manage fees and income of any fundraiser or event held by the organization.

**Inter-Court Counsel:** The Inter-court counsel (or other designated officer) shall be a consistent member of the Student Organization and help in the processing of the organization. The Inter-court Counsel shall be the voice of each member and keep up with the members needs
and notify the president. They shall be responsible for notifying all active members of any special meetings we will have outside of the regular meeting times.

**Student Organization Advisor:** The organization shall have a Student Organization Advisor who shall be a member of the BC Faculty or Staff. Specific responsibilities of the advisor shall be to: regularly attend general and executive board meetings; provide guidance to the officers; receive all financial statements and oversee all financial transactions of the organization; ensure that officers meet the minimum requirements for holding office as established by the College and the organization's constitution and bylaws; provide advice regarding membership selection procedures and responsibilities; review and sign the organization's annual registration packet; and provide reasonable guidance, leadership, and advice.

**ARTICLE V. OPERATIONS**

(Processes)

Section 1.

**Meetings:** All meetings will occur on a Bi-weekly basis or other regular basis at a time selected and will follow the procedure set forth below:
1. Attendance
2. Report by the President
3. Committee reports
4. Vote on all committee motions and decisions
5. Any other business put forward by the members of the club
6. Dismissal by the President

**Election of Officers:** All officers shall be elected by a majority vote of eligible voting members of the Pre-P.A Club. All elections will be held on an annual basis during the month of December. The President will take nominations from the floor, the nomination process must be closed and the movement seconded. The nominated parties will be allowed to vote. All voting shall be done by secret ballot to be collected and tabulated by the Secretary (or designated individual) and one voting member appointed by the outgoing President.

No officer may serve more than two consecutive terms. Elections shall be held each fall semester prior to the conclusion of that term. Nominations shall come from the membership at a regular (called) meeting. Winners shall be determined by a majority vote from the membership present provided that a majority of the membership is in attendance.

**Removal of Officers:** In the case where officers' posts become vacant due to a cause other than impeachment, then replacement shall be according to the normal procedure: nomination from the floor and majority vote.

Any officer in violation of the organization's purpose or constitution may be removed from office by the following process:
1. A written request by at least three members of the organization
2. Written notification to the officer of the request, asking the officer to be present at the next meeting and prepared to speak
3. Discussion by the membership in regular or called meeting where a majority of the membership is in attendance;
4. Opportunity for the accused to testify and/or defend;
5. Motion to impeach followed by a second; and
6. Three-fourths voting plurality at said meeting in support of the impeachment.
**Quorum:** the number of persons required to hold a bona fide meeting shall be a majority of the registered membership (meaning one more than half of the registered membership).

**Voting:** All official Student Organization decisions shall require a simple majority vote of the membership present at either a regular or called meeting provided a majority of the membership is present; with the exception of a regular or called meeting provided a majority of the membership is present; with the exception of impeachment votes which require a three-fourths vote plurality, and amendments which require two-thirds plurality. Those members meeting all requirements of active membership as set forth in Article III will be granted voting privileges.

**Article VI. Finances**
(Budgets and Monies)

Section 1.
The Pre-P.A Club will finance the activities it engages in by the following means:
Membership dues ($5.00).
The Student Organization will contact the Office of Student Life before obligating College funds (including initiating, purchasing or committing funds) and to adhere to the BC’s Procurement Process.
The Student Organization may NOT have a bank account outside the College.
The President, Treasurer, and Student Organization Advisor agree to attend financial meetings as needed. Student Organization agrees to maintain a detailed budget and understand that the members are liable for overdrafts. If there are insufficient funds to cover bills accrued on the organization's behalf, the officers and Student Organization Advisor responsible at the time of incurring these costs agree to pay such expenses.
The members of the organization agree to contact the Office of Student Life to develop fundraising strategies that comply with the College and Foundation policies and procedures prior to soliciting or receiving.

**Article VII. Amendments**

Section 1.
The constitution is binding to all members of the Pre Physician Assistant Club. But the constitution is not binding unto itself.
Amendments to the constitution may be proposed in writing by any voting member at any meeting at which two-thirds (2/3) of the voting members is present.
These amendments will be placed on the agenda for the next regular meeting of the executive council or other officer grouping.
Proposed amendments will become effective following approval of two-thirds (2/3)-majority vote of active members.
Amendments shall come from the floor at any regular or called meeting, provided a majority of the membership is in attendance.
Amendments require:

1. Motion
2. Second
3. Discussion
4. Two-thirds voting plurality
Said amendments shall be submitted to the Office of Student Life.

**Article VIII. Registration Renewal**
Section 1.
The Pre Physician Assistant Club will apply to the Office of Student Life for registration on an annual basis one month after Pre-P.A Club new officer elections. Active registered status commences when the Student Organization has completed the requirements for registration. This status continues until the first day of September of the each academic year.