Counseling Department Work Plan 2017-18
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Counseling Mission
Academic counseling and advising at Bakersfield College is an on-going, intentional, and educational partnership between Bakersfield College and its students that is dedicated to student academic success. Bakersfield College is committed to an academic counseling and advising system that helps students...

- Discover and pursue life goals
- Support diverse and equitable educational experiences
- Advance students’ intellectual and cultural development
- Learn to become engaged, self-directed leaners, and competent decision makers

The Counseling Department is committed to promoting student success by assisting students with educational planning, career and education counseling, and developing strategies for navigating higher education.

Embedded in this workplan through the work of the institutional strategic directions is focus on pathways, inmate education, and dual enrollment.

Student Learning
1. Enhance offerings of online counseling services: providing training to more counselors to provide this service to students (SD 1.3: Expand online instruction and improve online support services)
2. Enhance offerings of STDV in the prisons

Student Completion and Progression
1. Simplify new student workshop and processes to complete it for new students (SD 2.1: Simplify matriculation process, continually improving multiple measures, to remove barriers for new students.)
2. Provide support for enhancing multiple measures through MMAP and ensure all counselors and advisors trained (SD 2.1: Simplify matriculation process, continually improving multiple measures, to remove barriers for new students.)
3. Ensure all CSEP templates have Math and English listed in the first year (SD 2.3: Implement requirement for Math & English in first year.)
4. Ensure all CSEP templates have academic support services prescribed (indicating extend the classroom and SI)
5. Continually support dual enrollment providing training and support to STDV instructors. Simplify the process for completing CSEPs within dual enrollment courses (SD 2.5: Implement Student Development courses in High School.)
6. Continually provide counseling services in the prisons to enhance inmate education

Facilities
1. Change the atmosphere in the counseling department through intake process for shorter wait times (rearrange lobby and provide better signage)

Oversight and Accountability
1. Redesign Counseling website to ensure information is accessible (learning outcomes) and all links/documents are updated (includes workshops)
2. Redesign monthly departmental professional development trainings for all counselors and advisors
3. Enhance the Counseling department image online through social media
4. Streamline check in process and triage in the counseling center to ensure all students are served in a timely manner

Leadership and Engagement
1. Lead the implementation of BC Starfish project
2. Increase knowledge of campus wide grant funding and guidelines to ensure the counseling department is not only following regulations but supporting the initiatives of the college (BSI, SSSP, Equity, Title V, Dual Enrollment, Inmate Education, & Strong Workforce)