Steps for New DualEnroll.com Users

Create an Account

Complete Your Profile

Select Your Courses

Check Your Status

- In these steps, you will complete a Bakersfield College Application or Update Form.

- **https://bakersfieldcollege.dualenroll.com/**
- Select “Create My Account”
- Activate your account using email or text.

- Concurrent Enrollment at College
- Dual Enrollment at High School
Step 1: Create an Account

Helpful Tips:

- Use your BC username and password. Example: John.Adams2021
- Be sure to use your full legal name.
- Use an email address that you check often.
- If you don’t have a cell phone, select “I prefer not to provide a cell phone”.
Step 2: Activate your Account

By Text
You will receive a text with a code to enter on the screen.

By Email
DualEnroll.com: Please activate your new account

noreply@dualenroll.com
to me

Welcome Fake Student 27!
You can confirm your 'mira.monte2021' account using the link below:

Confirm my account
Step 3: Verify Student Details

Click “UPDATE” as you finish each step.
Step 4: Apply to BC or do an Update Form

New BC Students: Apply to Bakersfield College
Instructions: How to Complete a BC Application

Students with a BC ID: Complete an Update Form
Instructions: How to Complete an Update Form
Step 5: Student Consent

This counts as your student signature.
Step 6: FERPA Consent

If you agree, your parents will receive notifications.
Step 7: Parent/Guardian Information

Choose if you want your parent/guardian to get a text, email, or both.
Your Parent Must Give Consent Each Term

Please provide Consent for the registration at [https://bakersfieldcollege.dualenroll.com/q/rd42j](https://bakersfieldcollege.dualenroll.com/q/rd42j)

Your parent will receive a text and/or email after you select courses.
Step 8: Enter Your High School ID Number
Step 9: Select Your Courses

Example: PSYC B1A

Concurrent Enrollment
Dual Enrollment
ROC & CTEC
Be Sure to Add the Correct Section

Make sure to select the correct section.

Pay attention to prerequisites.

Select “Add” to request courses for Dual or Concurrent Enrollment.
Be Sure to Check for Prerequisites
You can select all of your Dual Enrollment and Concurrent Enrollment courses at one time.
Step 10: Check Your Status

If you need to cancel a request, click “Abandon”.

Reason (required): I no longer want to take this course.
What is next?

• Let your parent/guardian know they will get a text or email to provide their consent.

• Make sure your Counselor knows which Concurrent Enrollment courses you have requested to take at BC.

• Check your Status regularly for updates.

• Don’t forget your login information for DualEnroll.com!