2018-2019 Work Plan
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Strategic Direction 1: Student Learning
Pillar #3: Stay on the Path

1. Track Basic Skills students on completion of Basic Skills English and Math course within first year
   a. Track successful completion rates of those Basic Skills courses (English B53, English B1a, Math B60, Math B65, and Math B70)

2. *SD 2.7:* Increase the percentage of transfer-level English completion in the first year
   a. Track completion percentage
   b. Track course retention rates

3. *SD 2.8:* Increase the percentage of transfer-level Math completion in the first year
   a. Track completion percentage
   b. Track course retention rates

4. *SD: 1.9:* Assist with enhancing Academic Support Services for online students
   a. Purchase supplies and/or equipment necessary to increase and enhance academic support services for students enrolled in any English and Math Basic Skills course
   b. Track student usage for academic support services for students utilizing online tutoring services

5. *SD 1.11:* Assist with tracking number of inmate scholars receiving academic support services
   a. Track participation rates for inmate scholars utilizing academic support services

6. *SD 1.12:* Assist with tracking student support services in rural communities
   a. Track how many students are being served in rural communities and which services they are utilizing

Pillar #4: Ensure Learning

7. *SD: 1.13:* Assist with enhancing Academic Support Services at satellite sites, specifically BC Southwest
   a. Track how many students are being served at satellite sites and which services they are utilizing
   b. Purchase supplies and/or equipment necessary for BC Southwest for their Academic Support Services area

8. Assist with increasing ACDV B280 participation rates by 5% and increase retention by 3%
   a. Track completion percentage
   b. Track course retention rates

9. Data Coach
   a. Serve campus wide
   b. Serve as data coach for the Social and Behavioral Pathways

10. Participate on Starfish Analytics Team
    a. Providing data analysis and support

11. Assist with innovative ways to increase participation in academic support services
a. Track participation numbers for Basic Skills students attending academic support services
b. Track participation numbers for Basic Skills students attending SI sessions
c. Assist with the transition of Case Management Systems (CMS) from AccuSQL to Starfish

**Strategic Direction 5: Leadership and Engagement**

1. Develop and continue a full understanding of transparent budget management for effective allocation of BSI and BSSOT funds
   a. Maintain a transparent budget system with accountability for both BSI and BSSOT grant funds
   b. Assist with development and implementation of integrated budget
2. Participate in campus-wide committees (Admin Council and Chicano/Latino Pre-Commencement Ceremony)
3. Participate in Bakersfield College conferences, summits, and events
4. Continue participation BSI Coordinator webinars, regional meetings, and conferences
5. Support flexibility, adaptability, and agility to the BSI and BSSOT programs to routinely monitor and adjust to changes in the external and internal environments
6. Become more engaged with Guided Pathways projects across campus