2018-2019 WORK PLAN • EOPS/CARE/CalWORKs/Cal-SOAP/NextUp

Imelda Simos-Valdez, Director

**Departments Critical Priorities:**
Focused work to increase services, supports and success for EOPS, CARE, NextUp, CalWORKs, and Cal-SOAP:

1) Administrative goals and infrastructure
   - Increase the number of students served above 2,000 by Spring 2019
   - Use the guided pathways momentum points to measure annual student success metrics
   - Improve efficiency by developing focused annual activities timeline and individual work plans
   - Maintain effective communication through ongoing staff meetings and cross training
   - Streamlined process centered around meeting students’ needs and ensuring their pathway to success

2) Focus on ensuring ideal facilities and staffing to support student learning
   - Maintain sufficient staffing to support continued growth and meet state regulations for each program
   - Plasma TV to facilitate additional student communication while waiting to be called for a counseling appointment
   - Identify a “home away from home” facility for NextUp and AB540 students
   - Ensure that faculty counselors and classified advisors are in a space that provides student privacy
   - Cal-SOAP offices held at BC and every high school facility, including utilization of computer labs and career centers

**Serve the community’s educational needs / increase enrollment (FTES):**
Focused work to increase college-going rates, financial aid completion, and career readiness for high schools within the Southern San Joaquin Valley Cal-SOAP Consortium service areas:

1) High school student to Bakersfield College student pipeline
   - Increased volume of students completing the CCC Apply, matriculation steps, financial aid application, and Registration Rocks in partnership with Outreach Staff
   - Incorporate Guided Pathways and the momentum points within the high school outreach plan

2) Increase the college-going rate for the Southern San Joaquin Valley
   - Increased numbers of high school students served
   - College and Financial Aid application completion, college preparation and career readiness will be used to measure high school student success metrics
   - Clear and regular communication with high school and community constituents
   - Conduct professional development quarterly series for Cal-SOAP staff, high school counselors, career technicians, and parent coordinators to improve program efficiency and foster a student-focused team work
   - Program services will continue to be open to all high school students in grades 9-12 and support all Counselors, Career Technicians, Parent Coordinators, Administrators, and Consortium Board Members, which includes representatives from all systems of higher education, Superintendents, Principals, APs of Instruction, Head Counselors, student support programs, and districts liaisons

2) Dual & Concurrent enrollments
✓ Incorporate dual and concurrent enrollments outreach during board meetings, 9th-12th grade level assemblies, classroom presentations, and parent meetings in partnership with Outreach Staff and Cal-SOAP high schools

3) Enrollment and number of EOPS, AB540, and NextUp students
   ✓ Targeted recruitment on campus, at high schools, and community partners
   ✓ Develop campus and community partnerships for additional student support and resources

Increase special students served (equity factors)
Focused work to increase number of students participating in:

1) Equity students
   ✓ Targeted recruitment to increase the number of African American, Males, First Generation and Low Income, Parents for CARE & CalWORKs, Foster Youth (NextUp), and AB540 students

2) Pell
   ✓ Ensure that every student entering each program completed a financial aid application, a requirement for every student to receive services within each program

3) California College Promise Grant (BOGW)
   ✓ Ensure that every student entering each program completed a CCPG application

Increase student success (degree and certificate completion)

1) Ensuring student success through degree and certificate completion:
   ✓ CSEP completion and monitoring
   ✓ Priority registration
   ✓ Utilizing tutoring referrals
   ✓ MRC Requirements (including meeting with faculty counselors at least three times per semester)
   ✓ University Field Trips

2) FTES and enrollment focused on Guided Pathways Momentum Points:
   ✓ Transfer degree completion
   ✓ Local degree completion
   ✓ 16+ credits certificate completion
   ✓ 30+ credits completion in first year
   ✓ 15+ credits completion in each semester
   ✓ Transfer level English and math completion in first year

3) Financial assistance
   ✓ Provide book vouchers, summer grants, bus passes, gas cards, meal vouchers, cap and gown, and school supplies to eligible students

4) Semester to semester persistence, retention and success
   ✓ Pre-registration Workshops
   ✓ Registration Festival
   ✓ Intrusive Counseling Contacts
   ✓ Tutoring Referrals
   ✓ Mid-term Progress Reports from faculty

5) Full-time student rate (15 units a semester)
   ✓ Embedded on students’ CSEP during first semester

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