Workplan 2018-2019

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Work plan aligns with Accreditation Standards and Guided pathways:
- Standard I: Mission, Academic Quality and Institutional Effectiveness, and Integrity
- Standard II: Student Learning Programs and Support Services
- Standard III: Resources
- Standard IV: Leadership and Governance
- Clarifying the path (CP),
- Get on the path (GP),
- Stay on the path (SP)
- Meaningful learning (ML)

Strategic Direction 1: Student Learning

a. **AERA STEM Success Center**- Create opportunities, access and provide information to all STEM students accessing the AERA STEM Success Center, with a state and federal mandate focus on MESA/ASEM students, and A Plus Scholars (provide tutors, academic excellence workshops, Aera STEM Success Center oversight, professional/faculty mentors, Math lab, research opportunities and internships, academic advising, and additional tutoring needs, etc.). *CP,GP,SP & ML*

b. **MESA Program**- Provide an academic model that supports critical thinking and a STEM learning culture for all student enrolled in the program. *CP,GP,SP 7&ML*

c. **MESA Professional Mentors**-Promote community partnerships with industry by providing a life learning experience via mentors from professionals in STEM fields. *SP & ML*

d. **A Plus**-Finalized end of the implementation of the S-SETM grant budget and final report to NSF. *SP & ML*

e. Eisenhower- Provide research opportunities for STEM community college students and exposure to international scholarly experiences at the Transportation Research Board Annual Meeting at Washington D.C. *SP & ML*

f. **US Jobs Pathways**- Continue to provide a yearly workshop that promotes federal jobs and internships for all BC students via the USDA/NRCS and the MESA program community partnership. *SP & ML*

g. **USDA NRCS and BLM federal service learning scholarships**-Seek contributions from the USDA to offer professional learning opportunities for STEM students development at NRCS or BLM. *SP & ML*
Strategic Direction 2: Student Progression and Completion

a. *MESA* – Carry on to provide support where necessary, and make sure the correct resources are in place for academic success, and work with the MESA Counselor to ensure we have a team process for serving students as a whole. *GP,SP &ML*

b. *MESA Awards Banquet* – Continue to fund and coordinate the MESA Awards Banquet as a transfer rite of passage for MESA students and A.S degree completion and achievements of MESA students. *SP &ML*

c. *BC-MESA Board* – Continue to work with the advisory board to identify areas that affect MESA students, and identify goals and initiatives to improve student success. *CP,GP,SP &ML*

d. Follow through and increase provided support where needed for all student success initiatives. *CP,GP,SP &ML*

e. Coordinate and collaborate with student services on campus by providing STEM-specific information and academic resources to counselors, advisors, and faculty for student retention and course completion. *CP, SP &ML*

Strategic Direction 4: Oversight and Accountability

a. Prepare, submit MESA grant Request For Application (RFA) for the 3-year award cycle and a yearly RFA renewal application to California Community College Chancellor’s Office (CCCCO). Develop MESA grant work plan following state mandate and California State policy. *CP,GP,SP &ML*

b. Implement policies for MESA grant work plan objectives, goals, and activities. *CP, GP, SP &ML*

Attend mandatory bi-yearly statewide meeting at CCCCO for the MESA program. Maintain student individual case management and program records. *SP &ML*

c. Prepare, submit and report on the Eisenhower Department of Transportation (DOT) Grant Request For Application (RFA) for the yearly cycle.

d. Coordinate BC-MESA Board quarterly meetings to maintain community, industry and governmental agencies partnerships in efforts of BC in regards to MESA students. *CP,GP,SP &ML*

e. Continue to maintain the MESA website, keep it updated with important up-to-date information and ensure its user-friendly capabilities. *CP,GP,SP &ML*

f. Provide pipeline support for all STEM students interested in transfer options to the CSU, UC and other four years institutions. *CP,GP,SP &ML*

g. MESA – Continue to ensure a 13 MESA components are met. *CP,GP,SP &ML*

h. Generate and oversee the MESA grant budget

i. Develop strategic planning and program review *CP,GP,SP &ML*

j. Oversee A Plus NSF grant budget and ensure the federal policy is followed for finalization of the award *SP*
k. Implement Eisenhower DOT grant and manage budget \textit{CP, GP, SP &ML}

**Strategic Direction 5: Leadership and Engagement**

a. Serve as the cohort advisor for the MESA program \textit{CP, GP, SP &ML}

b. Continue to serve on the Community Colleges MESA Director Executive Board statewide

c. Promote STEM education on campus and across the state through collaboration with government agencies, industry and community partnership \textit{CP, GP, SP &ML}

d. Serve on the professional development committees \textit{CP, GP, SP &ML}

e. Present and attend in conference opportunities that will assist professional development and program management training that include student success initiatives. \textit{CP, GP, SP &ML}

f. Seek funding opportunities at the federal, state and private entities for STEM education

g. Facilitate MESA student parent support with a Parent Orientation \textit{CP, GP, SP &ML}

h. Outreach to the community via high school presentations and elementary school involvement \textit{CP, GP, SP &ML}