Workplan for Karla Young
Student Success Program Manager
2016-2017

Strategic Direction 1: Student Learning
a. Continue to put systems in place to help all AA students in regards to ensuring they have all information and resources pertinent to student learning and success (i.e. – Writing Center, Math lab, additional tutoring needs, etc.).

b. AAMP - Provide pre, mid, and post evaluations (via hard copy and electronic form) of students in the AAMP program to ensure expectations are met.

c. New Student Convocation – Continue to provide planning and logistical support to ensure the program provides all induction elements needed for incoming students.

Strategic Direction 2: Student Progression and Completion
a. AAMP – Continue to provide support where necessary, and make sure the correct resources are in place for academic success, and work with the AA Ed Advisor to ensure we have a tag team method for helping students as a whole.

b. Black Graduates Recognition Ceremony – Continue to coordinate this culmination ceremony highlighting the completion and achievement of AA students.

c. AAI Committee – Continue to work with the committee to identify areas that affect AA students, and identify goals and initiatives to improve student success.

d. Continue to provide support where needed for all student success initiatives.

Strategic Direction 4: Oversight and Accountability
a. Continue to work on a quarterly Community Connection Newsletter for the AA community to keep them in the loop on the efforts of BC in regards to AA students.

b. Continue to maintain the SSE website, keep it updated with important up-to-date information and ensure its user friendly capabilities.

c. Continue to help assist with any programmatic needs for peer mentors and foster youth initiatives.

d. Continue to provide pipeline support for all students interested in transfer options to the CSU, UC and HBCU institutions.

e. AAMP – Continue to ensure AAMP has consistency for both male and female components and addresses the targeted goals.

f. Continue to support and assist with departmental budget and strategic planning and program review.

Strategic Direction 5: Leadership and Engagement
a. Continue to serve as a Mentor for the ASTEP program

b. Continue to serve on the African American Initiative Committee

c. Serve on the Professional Development and Major Events Committees

d. Research any webinars or conference opportunities that will help foster professional development and program management training. Examples include budget management, student success initiatives.