2020-2021 Catalog Addendum

Cerro Coso Community College

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Cerro Coso Community College is a member of the Kern Community College District

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Disclaimer

Cerro Coso Community College reserves the right to modify its programs, tuitions and fees, admission and graduation requirements, schedules, and other policies, procedures and regulations stated in this catalog without notice.

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Accreditation

*Cerro Coso Community College is accredited by the Western Association of Schools and Colleges and is fully approved by the Board of Governors, California Community Colleges and other state and federal agencies. The University of California, California State Universities and other Universities and colleges grant credit to lower division transfer courses completed at Cerro Coso Community College.*
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Changes are marked with Underlined Red Text.
New Courses

Art

ART C821  Intermediate Drawing  0.00 Units
Advisory: ART C121
Repeat Status: Repeatable 10 times
27 hours lecture/81 hours laboratory. This studio course provides students with opportunities for creative expression and communication through an exploration of artistic concepts, styles, and materials in intermediate-level drawing, focusing on complex subject matter and concepts and using a variety of drawing mediums, techniques, and methodologies. Students in this course build on fundamental drawing skills to develop personalized approaches to content and materials in exercises covering multiple historical and contemporary approaches to drawing. This course is specifically geared toward older adults; however, there are no age or other restrictions on enrollment.

ART C831  Intermediate Drawing  0.00 Units
Advisory: ART C131
Repeat Status: Repeatable 10 times
27 hours lecture/81 hours laboratory. This course provides students opportunities for advanced projects in painting, focusing on complex subject matter and concepts using a variety of paint mediums. This course is specifically geared toward older adults; however, there are no age or other restrictions on enrollment.

ART C841  Intermediate Drawing  0.00 Units
Advisory: ART C141
Repeat Status: Repeatable 10 times
27 hours lecture/81 hours laboratory. This studio course provides students with opportunities for intermediate to advanced work in basic ceramic techniques, glaze and clay formulation, and kiln firing. This course is specifically geared toward older adults; however, there are no age or other restrictions on enrollment.

Information Technology

IT C280  Introduction to Cloud Computing  3.00 Units
Repeat Status: Repeatable 3 times.
36 hours lecture/54 hours laboratory. This course provides introductory skills in cloud computing. It is aligned with the CompTIA Cloud Essentials certification and the Amazon Web Services (AWS) Certified Cloud Practitioner (CLF).

IT C290  Linux System Administration I  3.00 Units
Prerequisite: IT C101
Advisory: IT C142, IT C143
Repeat Status: Repeatable 3 times.

Kinesiology

KINS C110  Walk/Run for Fitness  A/CSU/UC  1.00 Unit
Repeat Status: Not repeatable
54 hours laboratory. This course introduces a program of walking and/or running designed to improve cardiovascular fitness and strengthen the muscles throughout the body. It emphasizes exercising at a moderate (40%-50% target heart rate) exertion level. Approved for Local GE Area 7.2.

KINS C120  Cardio Pump  A/CSU/UC  1.00 Unit
Repeat Status: Not repeatable
54 hours laboratory. This course provides instruction in overall fitness development. It is designed to incorporate weightlifting into a cardiovascular routine. Using routines designed by the instructor, students develop strength and endurance of all major muscle groups. Approved for Local GE Area 7.2.

KINS C140  Hiking  A/CSU/UC  1.00 Unit
Repeat Status: Not repeatable
54 hours laboratory. This course includes fun, challenging hikes which average 4-8 miles on moderate to steep terrain. It introduces the Eastern Sierra Mountain Range, as well as San Bernardino, Kern, and Inyo County parks, trails, and surrounding areas. Topics covered include basic first aid, hydration, proper attire for desert and mountain hiking, map reading, and trail etiquette. Approved for Local GE Area 7.2.

Spanish

SPAN C182  Spanish for Heritage Speakers II  A/CSU/UC  5.00 Units
90 hours lecture. This course is a continuation of SPAN C180 and is designed for heritage speakers of Spanish or other linguistically qualified students. It provides instruction that builds upon the students’ existing reading, writing, speaking, and listening skills. The course will continue to further their fluency through vocabulary building, spelling and accentuation rules, grammar, composition, and reading skills. It is taught within a Hispanic cultural context to increase a deeper understanding and appreciation of Hispanic cultural heritage. The course is taught entirely in Spanish. Approved for Local GE Area 3.6, IGETC Area 6.
Changed Courses

**English**

ENGL C211  A/CSU/UC  3.00 Units  
*Survey of Literary Genres*

Revision: Number changed, was previously ENGL C111.  
Revision: Title and description changed.  
Revision: Prerequisite changed, was previously ENGL C070.  
Prerequisite: ENGL C101  
Repeat Status: Not repeatable

54 hours lecture.  
This course introduces representative works from major genres, develops students’ close reading and analytical writing skills, and promotes appreciation and critical understanding of the cultural, historical, and aesthetic qualities of literature.  
Approved for IGETC Area 3B, CSU GE Area C2, Local GE Area 3.

ENGL C241  A/CSU/UC  3.00 Units  
*Survey of American Literature I: Beginning-1865*

Revision: Title and description changed.  
Revision: Prerequisite changed, was previously ENGL C070.  
Prerequisite: ENGL C101  
Repeat Status: Not repeatable

54 hours lecture.  
This course introduces students to America's literary traditions from their beginnings to the second half of the nineteenth century.  
Approved for IGETC Area 3B, CSU GE Area C2, Local GE Area 3.

ENGL C245  A/CSU/UC  3.00 Units  
*Women’s Literature*

Revision: Prerequisite changed, was previously ENGL C070.  
Prerequisite: ENGL C101  
Repeat Status: Not repeatable

54 hours lecture.  
This course studies the literary achievements of women writers and examines the extent to which literature mirrors or shapes historical and social attitudes with particular emphasis on the roles, images, and concerns of women as expressed in literature.  
Approved for IGETC Area 3B, CSU GE Area C2, Local GE Area 3 & 6.

ENGL C245H  A/CSU/UC  4.00 Units  
*Women’s Literature: Honors*

Revision: Prerequisite changed, was previously ENGL C070.  
Prerequisite: ENGL C101  
Limitation on Enrollment: Acceptance to the Honors Program or eligibility for this honors course as determined by the instructor.  
Repeat Status: Not repeatable

72 hours lecture.  
This course studies the literary achievements of women writers and examines the extent to which literature mirrors or shapes historical and social attitudes with particular emphasis on the roles, images, and concerns of women as expressed in literature.  
The honors course also requires at least one extra research assignment.  
Approved for IGETC Area 3B, CSU GE Area C2, Local GE Area 3 & 6.

ENGL C249  A/CSU/UC  3.00 Units  
*Multi-Ethnic American Literature*

Revision: Description changed.  
Revision: Prerequisite changed, was previously ENGL C070.  
Prerequisite: ENGL C101  
Repeat Status: Not repeatable

54 lecture hours.  
This course studies the contributions to American literature by African Americans, Latino Americans, Asian Americans, Native Americans, and other ethnic minorities.  
It examines the extent to which literature mirrors or shapes historical and social attitudes, with particular emphasis on the roles, images, and concerns of ethnic groups as expressed in literature.  
Approved for IGETC Area 3B, CSU GE Area C2, Local GE Area 3 & 6.

**Math**

MATH C142  A/CSU  4.00 Units  
*Precalculus: Trigonometry*

Revision: Title and description changed.  
Prerequisite: MATH C055  
Repeat Status: Not repeatable

72 hours lecture.  
An intensive study of trigonometric and inverse trigonometric functions and the graphical representations of these functions.  
This course includes solving trigonometric equations, verifying identities, and solving triangles in the plane and on the sphere.  
Topics also include complex numbers, DeMoivre’s theorem, analytic geometry in two and three dimensions, polar coordinates, and vectors.  
Applications are included.  
Approved for CSU GE Area B4, Local GE Area 4.

**Paralegal Studies**

PARA C130  A/CSU  3.00 Units  
*Civil Litigation and Procedure I*

Revision: Title and description changed.  
Prerequisite: PARA C112  
Advisory: ENGL C101  
Repeat Status: Not repeatable

54 hours lecture.  
This course prepares the paralegal student for the civil litigation process and focuses upon the federal and applicable state rules of civil procedure which guide that process.  
Topics include the steps involved in a civil lawsuit including investigation, filing the complaint, responsive pleadings, discovery, alternative dispute resolution, trial, and various motions.  
A hypothetical case is used to understand the litigation process.
PARA C140 A/CSU 3.00 Units
Civil Litigation and Procedure II
Revision: Note to students added to course description.
Prerequisite: PARA C130
Advisory: ENGL C101
Repeat Status: Not repeatable
54 hours lecture. This course continues the preparation of the paralegal student for the civil litigation process and focuses upon the federal and state rules of civil procedure which guide that process. Topics include discovery techniques and processes, trial preparation and procedures, and post-trial procedures including appeals. The hypothetical case from PARA C130 will continue to be used to understand the litigation process. Note: Students starting the paralegal program beginning in Fall 2020 and those students that have not taken PARA C130 prior to Fall 2020 are not required to take this course.

PARA C215X N 3.00 Units
Legal Document Assistant
Revision: Number changed, was previously PARA C090.
Prerequisite: PARA C210
Repeat Status: Not repeatable
54 hours lecture. This course provides students an overview of the requirements for working as a legal document assistant (LDA) in the State of California. Students will study California Code rules and regulations related to registering and working as an LDA and will complete California legal forms. The course is specific to California state law; therefore, students may not be able to work as an LDA in another U.S. state.

PARA C260 A/CSU 3.00 Units
Personal Injury and Tort Litigation
Revision: Prerequisite removed, was PARA C112. Replaced with advisory.
Advisory: PARA C112 and PARA C130, or PARA C210
Repeat Status: Not repeatable
54 hours lecture. This course reviews the practice of tort law. Topics include tort liability issues such as intentional torts, negligence, malpractice, product liability, and defamation. Procedural issues are also addressed through practical application and preparation of documents in personal injury and other tort cases.

Philosophy

PHIL C131 A/CSU/UC 3.00 Units
Logic and Critical Reasoning
Revision: Adding CSU GE certification.
C-ID: PHIL 110 Introduction to Logic
Advisory: ENGL C070
Repeat Status: Not repeatable
54 hours lecture. This course introduces students to the principles of inductive and deductive inference and their practical applications in everyday situations, such as problem solving and evaluation of arguments. The course examines the uses of language, formal and informal fallacies, syllogistic argument forms, and scientific method. This course also develops the ability to integrate the principles of critical thinking with the techniques of effective written argument. Approved for CSU Area A.3, Local GE Area 3.

Sociology

SOCI C210 A/CSU/UC 3.00 Units
Diversity and Film
Revision: Updating advisory, was previously ENGL C070.
Advisory: ENGL C070, ENGL C101, LIBR C100
Repeat Status: Not repeatable
54 hours lecture. Through the use of films, documentaries, and analytical essays students use critical reasoning skills to discover how the structures of race, class, gender, and similar constructs have shaped and formed our society and our culture. There is analysis, discussion, and written critique of selected films and readings. Approved for IGETC Area 4C or 4J, CSU GE Area D3 or D10, Local GE Area 2 or 3, & 6.

Spanish

SPAN C171 A/CSU/UC 3.00 Units
Intermediate Conversational Spanish
Revision: Description changed.
Advisory: SPAN C102
Repeat Status: Not repeatable
54 hours lecture. This course improves the students' ability to communicate in Spanish through vocabulary building, reading, and classroom conversation at a mid to high-intermediate level. Through an interactive classroom approach, students have the opportunity to enhance their oral proficiency as they apply the language to a variety of situations. There is a thorough review of grammar concepts for non-native speakers at the same time as developing an appreciation for Hispanic culture as manifested in any of the Spanish-speaking countries including the USA. Approved for Local GE Area 3.6.

SPAN C180 A/CSU/UC 5.00 Units
Spanish for Native Speakers I
Revision: Title and description changed.
Revision: Contact hours and credit units changed.
C-ID: SPAN 220 Spanish for Heritage Speakers I
Advisory: SPAN C102
Repeat Status: Not repeatable
90 hours lecture. This course is designed for heritage speakers of Spanish or other linguistically qualified students. It provides instruction that builds upon the students' existing reading, writing, speaking, and listening skills. The course will further their fluency through vocabulary building, spelling and accentuation rules, grammar, composition, and reading skills. It is taught within a Hispanic cultural context to increase understanding and appreciation of Hispanic cultural heritage. The course is taught entirely in Spanish. Approved for IGETC Area 6, CSU GE Area C2, Local GE Area 3 & 6.
Paralegal Studies Associate in Science Degree

Revision: Units in the major and associated courses changed.

Revision: Program description, learning outcomes, and career opportunities changed.

Paralegal Studies Associate in Science Degree (27 units in the major): This program is designed to prepare students for work in the legal environment as professional paralegals. Students receive training in all aspects of the legal system including the court system, legal research, client interviews and communication, legal ethics, preparation of legal documents, memoranda, and correspondence, and federal and state civil procedures.

This degree is not specifically designed for transfer. Courses required for the Associate degree major at Cerro Coso Community College may not be the same as those required for a major at a four-year school. If students plan to transfer, they should consult a counselor and visit www.assist.org to identify the courses needed for the major at the transfer school and to develop a plan that will best meet their goals.

Students must complete a minimum of 60 units, including the courses listed in the major and general education requirements, with an overall GPA of 2.0 or better, and a grade of “A,” “B,” or “C” in all courses for the major. A minimum of 12 units must be completed at Cerro Coso Community College.

The program prepares students for various areas of legal employment including law firms, local court jurisdictions, government offices, corporate law offices, private and public sector positions, and self-employment as a contract paralegal or California Legal Document Assistant (LDA).

Program Learning Outcomes

Upon successful completion of the program, the student will be able to:

• Understand and apply the fundamentals of the legal process to assist the attorney in representation of the client.
• Conduct ethical legal research and use other investigative functions to gather relevant information.
• Process and draft legal documents, written correspondence, records, and court forms including tracking and maintaining case and court deadlines.
• Apply ethical principles and rules when performing duties within the legal field.

Complete all of the following courses:
PARA C101 Introduction to Paralegal Studies........................3 Units
PARA C112 Legal Research & Writing I..............................3
PARA C122 Legal Research & Writing II.............................3
PARA C130 Civil Litigation & Procedure I.........................3
PARA C190 Legal Ethics......................................................3
PARA C210 California Civil Procedure and Legal Forms........3

Complete a minimum of 9 units from the following:
PARA C150 Law Office Management.................................3 Units
PARA C220 Bankruptcy Law..............................................3
PARA C240 Criminal Law & Procedure.............................3
PARA C250 Family Law....................................................3
PARA C260 Personal Injury and Tort Litigation....................3
PARA C215X Legal Document Assistant................................3


Paralegal Studies Certificate of Achievement

Revision: Units in the major and associated courses changed.

Revision: Program description, learning outcomes, and career opportunities changed.

Paralegal Studies Certificate of Achievement (27 units): This program is designed to prepare students for work in the legal environment as professional paralegals. Students receive training in all aspects of the legal system including the court system, legal research, client interviews and communication, legal ethics, preparation of legal documents, memoranda, and correspondence, and federal and state civil procedures.

Each course for this certificate must be completed with a grade of “C” or better.

The program prepares the student for various areas of legal employment including law firms, local court jurisdictions, government offices, corporate law offices, private and public sector positions, and self-employment as a contract paralegal or California Legal Document Assistant (LDA).

Program Learning Outcomes

Upon successful completion of the program, the student will be able to:

• Understand and apply the fundamentals of the legal process to assist the attorney in representation of the client.
• Conduct ethical legal research and use other investigative functions to gather relevant information.
• Process and draft legal documents, written correspondence, records, and court forms including tracking and maintaining case and court deadlines.
• Apply ethical principles and rules when performing duties within the legal field.

Complete all of the following courses:
PARA C101 Introduction to Paralegal Studies.......................3 Units
PARA C112 Legal Research & Writing I.........................3
PARA C122 Legal Research & Writing II.........................3
PARA C130 Civil Litigation & Procedure I.......................3
PARA C190 Legal Ethics......................................................3
PARA C210 California Civil Procedure and Legal Forms........3

Complete a minimum of 9 units from the following:
PARA C150 Law Office Management.................................3 Units
PARA C220 Bankruptcy Law..............................................3
PARA C240 Criminal Law & Procedure.............................3
PARA C250 Family Law....................................................3
PARA C260 Personal Injury and Tort Litigation....................3
PARA C215X Legal Document Assistant................................3


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