Students complete the Probation or Disqualification Orientation again if they took a year or more off. Contact the Financial Aid office if you have any questions regarding your eligibility.

Academic/Progress Probation 1
The student will have an option to register for summer and fall courses following the recommendation of a counselor (effective spring 2022).
- Complete Online Probation Orientation before meeting with a counselor
  https://www.portervillecollege.edu/student-services/probation-disqualification
- Schedule an appointment for a Comprehensive Student Education Plan (CSEP)
- Complete an admission update form online
- Meet with a counselor to develop a Student Success Contract (SSC)
- You are restricted to a maximum of 12 units
- Registration for the subsequent semester will be blocked until you meet with a counselor

Academic/Progress Probation 2
Student can only be cleared to register for one semester at a time (summer or fall).
- Complete an admission update form online
- Your instructors will complete a Progress Report form the 12th week of the semester (Nov 8-12, April 11-15)
- Meet with a counselor to develop a Student Success Contract (the counselor will review the Progress Report)
- The probation hold will be removed only if your Progress Report indicates you are making academic progress. Otherwise, you will need to wait until grades are posted
- You are restricted to a maximum of 12 units
- Registration for the subsequent semester will be blocked until you meet with a counselor
- Schedule an appointment to complete or update Comprehensive Student Education Plan (CSEP)

Continued Probation - Same as probation 2

- **Disqualified Students** - You are not allowed to enroll immediately after being disqualified. If you are on disqualification status after a summer semester, you must take one or two semesters (fall, spring) off based on the disqualification policy.
  - If your cumulative GPA is below 1.0 or your completion rate is 25% or lower, you need to stay out two semesters immediately after being disqualified (fall and spring or spring and fall)
  - If your cumulative GPA is between 1.0 and 1.99 or your completion rate is between 26% and 50%, you need to stay out one semester immediately after being disqualified (fall or spring)
- Obtain a Petition for Readmission from the Counseling Center
- Complete Disqualification Orientation before the appointment with the counselor
  https://www.portervillecollege.edu/student-services/probation-disqualification
- Schedule an hour appointment in person at the Counseling Center to meet with a counselor
  - Appointments are available any time except the first three weeks of the semester
  - Walk-in counseling is not available for disqualified students
- Complete an admission update form online before meeting with counselor
- Bring completed Petition for Readmission to your appointment. If readmitted,
  - You are restricted to a maximum of 7 units (online courses are not recommended)
  - You are able to attend fall or spring semester only
  - You will develop a SSC and a comprehensive SEP with the counselor, schedule an hour appointment
  - If you registered prior to grades being posted and did not meet academic progress, you will be dropped from the courses.

Readmitted Students
- If you were previously disqualified and readmitted for the current semester, you need to wait until the grades are posted:
  - If you make academic progress, you will be placed on Continued Probation and allowed to enroll for the following semester (limited to 12 units).
  - If you do not meet academic progress, you will be disqualified again and will not be allowed to enroll for the next semester or two (fall and/or spring) based on GPA and completion rate.

Revised 5/18/21, 2/22/22