**Porterville College**

**2021-2022 Probation and Disqualification Student Guide**

**Counseling & Advising Center: 559-791-2329**

**Website:** [**https://www.portervillecollege.edu/welcome-counseling-and-advising-center**](https://www.portervillecollege.edu/welcome-counseling-and-advising-center)

**Students complete the Probation or Disqualification Orientation again if they took a year or more off.**

**Academic/Progress Probation 1**

**Student can be cleared for Summer and Fall semester registration starting Spring 2022.**

* Complete *Online Probation Orientation* before meeting with a counselor

<https://www.portervillecollege.edu/student-services/probation-disqualification>

* Schedule an appointment for a ***Comprehensive*** ***Student Education Plan (CSEP)***
* Complete an admission ***update form*** online
* Meet with a counselor to develop a ***Student Success Contract (SSC)***
* You are restricted to a maximum of 12 units
* Registration for the subsequent semester will be blocked until you meet with a counselor

**Academic/Progress Probation 2**

**Student can only be cleared to register for one semester at a time (Summer or Fall).**

* Complete an admission ***update form*** online
* Your instructors will complete a ***Progress Report*** form the 12th week of the semester (Nov 8-12, April 11-15)
* Meet with a counselor to develop a *Student Success Contract* (the counselor will review the ***Progress Report***)
* The probation hold will be removed only if your Progress Report indicates you are making academic progress. Otherwise, you will need to wait until grades are posted
* You are restricted to a maximum of 12 units
* Registration for the subsequent semester will be blocked until you meet with a counselor
* Schedule an appointment to complete or update Comprehensive Student Education Plan (CSEP)

**Continued Probation -** Same as probation 2

* **Disqualified Students -** You are not allowed to enroll immediately after being disqualified. If you are on disqualification status after a summer semester, you must take one or two semesters (fall, spring) off based on the disqualification policy.
  + If your cumulative GPA is below 1.0 or your completion rate is 25% or lower, you need to stay out two semesters immediately after being disqualified (Fall and Spring or Spring and Fall)
  + If your cumulative GPA is between 1.0 and 1.99 or your completion rate is between 26% and 50%, you need to stay out one semester immediately after being disqualified (Fall or Spring)
* Obtain a *Petition for Readmission* from the *Counseling Center*
* Complete *Disqualification Orientation* before the appointment with the counselor

<https://www.portervillecollege.edu/student-services/probation-disqualification>

* Schedule an hour appointment in person at the Counseling Center to meet with a counselor
  + Appointments are available any time except the first three weeks of the semester
  + Walk-in counseling is *not* available for disqualified students
* Complete an admission ***update form*** online before meeting with counselor
* Bring completed Petition for Readmission to your appointment. **If readmitted**,
  + You are restricted to a maximum of 7 units (online courses are not recommended)
  + You are able to attend Fall or Spring semester only
  + You will develop a SSC and a comprehensive SEP with the counselor, schedule an hour appointment
  + If you registered prior to grades being posted and did not meet academic progress, you will be dropped from the courses.

**Readmitted Students**

* If you were previously disqualified and readmitted for the current semester, you need to wait until the grades are posted:
  + If you make academic progress, you will be placed on *Continued Probation* and allowed to enroll for the following semester (limited to 12 units).
  + If you do not meet academic progress, you will be disqualified again and will not be allowed to enroll for the next semester or two (Fall and/or Spring) based on GPA and completion rate