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This catalog supplement is provided for your convenience to give you a brief review of the catalog course and program changes which took place after the 2012-2013 catalog was published.

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COURSES

Additions

ART P124 – Figure Drawing 3 units
Prerequisite: None
Total lecture 36 hours, laboratory 54 hours. Introduction to drawing the human figure from observation using a wide variety of drawing media and techniques. Topics include an introduction to human anatomy and the historical and contemporary roles of figure drawing in the visual arts. Students in this course will learn both descriptive and interpretive approaches to drawing the figure. Not open to students with credit in ART P118-Figure Drawing. (A/CSU)

BSAD P161– Entrepreneur Business Management 3 units
Prerequisite: BSAD P160.
Total lecture 54 hours. This course focuses on creating and maintaining a sustainable competitive advantage in a small business. Topics include an overview of the entrepreneurial process beginning with the initial idea through start-up, growth, and harvesting the business. Using the business plan as a primary learning vehicle, students learn to manage all elements of a business in the entrepreneurial context. (A/CSU)

BSAD P162– Entrepreneurial Mentor/Internship 2 units
Prerequisite: Student’s non-paid internship must be in a local entrepreneurial operation.
Total lecture 18 hours, laboratory 54 hours. The primary objective of this course is to give students practical experience working in an entrepreneurial operation and relate their college learning experience to the world of work. Students will intern at a nonpaid academically related work station (business, government, or nonprofit agency) and meet with an instructor weekly to prepare a reflective journal, final report, and work station evaluation. (A/CSU)

INDT P052– Programmable Logic Controller Basics 2 units
Prerequisite: None.
Total lecture 36 hours. This course provides a solid foundation in PLC theory, installation, programming, operation, and troubleshooting. Students will become knowledgeable with the fundamentals of installing, programming, and troubleshooting digital and analog PLCs. Course is approved for pass/no pass grading option. Credits do not count towards the Associate Degree.

INDT P060– Power Tech Pre Apprentice 4.5 units
Prerequisite: None.
Total lecture 81 hours. This course provides a broader view of six major industries within the green building field, and prepares students for the Power Technician I and II courses. Topics include environmental stewardship, renewable energy, green building and energy efficiency, biofuels production and farming, green industry trends, environmental compliance and sustainability, and transportation and alternative fuels. Course is approved for pass/no pass grading option. Credits do not count towards the Associate Degree.

INDT P061– Power Technician I 5 units
Prerequisite: INDT P060.
Total lecture 90 hours. This course is the first part of a two-part course series that provides foundational skills training for utility workers. Topics will include activities focused upon foundational skills, math skills, compliance and ethics, technical drawings, environmental awareness, first aid, hazwoper, and workplace success skills. Course is approved for pass/no pass grading option. Credits do not count towards the Associate Degree.

INDT P062– Power Technician II 5.5 units
Prerequisite: INDT P060 and MATH P061.
Total lecture 99 hours. This course focuses on creating and maintaining a sustainable competitive advantage in a small business. Topics include an overview of the entrepreneurial process beginning with the initial idea through start-up, growth, and harvesting the business. Using the business plan as a primary learning vehicle, students learn to manage all elements of a business in the entrepreneurial context. Course is approved for pass/no pass grading option. Credits do not count towards the Associate Degree.

Revisions

ACCT P020 – Computerized Accounting 1 unit
Prerequisite: Accounting P010 or P110 and Information Systems P100. Recommendation: Eligible for level 2 English placement. Total lecture 18 hours. This course is designed to present a commercial general ledger software package that is user friendly for accounting students. Topics include operating general ledger software and the principles of processing accounting data that apply to most commercial integrated accounting software packages. (A)

ADMJ P066B – Police Reserve Level II Training 10.5 units
Prerequisite: Administration of Justice P066A.
Total lecture 162 hours, laboratory 81 hours. This is a P.O.S.T. (Peace Officer Standards and Training) certified course designed to prepare the student to be a Level II Police Reserve Officer. Areas covered are community relations, victimology/crisis intervention, physical training, property crimes, crimes against children, laws of arrest, search and seizure, presentation of evidence firearms, chemical weapons, weaponless defense and scenario training. Upon successful completion, student will be qualified to apply for a position as a reserve officer. Completion of this course and Administration of Justice P066A will give the student completion of 75 percent of the Basic P.O.S.T. Police Academy and allow the student to take the P.O.S.T. entrance exam to be admitted to level I at a college
offering the Basic P.O.S.T. Academy. Approved for pass/no pass grading option. (A) ADMU P115– Legal Aspects of Corrections 3 units
Prerequisite: None. Recommendation: Eligible for level 2 English placement.
Total lecture 54 hours. This course provides students with an awareness of the historical framework, concepts and precedents that guide correctional practice. Course material will broaden the individual's perspective of the correction's environment, the civil rights of prisoners and responsibilities and liabilities of corrections officials. Course approved for pass/no pass grading option. (A/CSU)

ADMU P140– Field Work Admin of Justice Police Cadet 3 units
Prerequisite: None. Recommendation: Eligible for level 2 English placement and instructor's permission.
Total lecture 18 hours, laboratory 108 hours. Under direct supervision, students will perform duties as assigned on campus or with local law enforcement agencies. Duties on campus will consist of parking enforcement, traffic control, building and parking lot security, escort service when needed, and security at school events. Students assigned to a law enforcement agency will receive training in records, communications, jail maintenance, prisoner processing, gathering of information, report writing, and other areas assigned. Lecture will cover professionalism as well as the philosophical, sociological, psychological, political and legal aspects of law enforcement. Course approved for pass/no pass grading option. (A/CSU)

AGRI P101– Introduction to Agribusiness 3 units
Prerequisite: None.
Total lecture 54 hours. A survey and basic understanding of the business and economics of the agriculture industry. Introduction to the economic aspects of agriculture and their implications to the agricultural producer, consumer and the food system. The management principles encountered in the day-to-day operation of an agricultural enterprise are stressed as they relate to the decision-making process. This course contains the same content as CCAG 105 of the California Community College Statewide Agriculture Curriculum and Course Articulation Model. (A/CSU/UC)

AGRI P103– Agriculture Sales 3 units
Prerequisite: None.
Total lecture 54 hours. This course involves the study of principles of practices of the selling process; selling strategies and approaches, why and how people buy, prospecting, territory management, and customer service. Self-management, communication, and interpersonal skills necessary in developing managerial abilities, leadership qualities, and facilitating teamwork within the agribusiness sector will be explored. Students will gain experience through role-play, formal sales presentations, and job shadowing. The course content is organized to give students an in-depth understanding of the factors and influences that affect the agribusiness industry on a day-to-day basis. Communication, leadership, and management skills are basic tools necessary for future career development within the agribusiness sector, as well as other aspects of life. This course contains the same content as CCAG 130 of the California Community College Statewide Agriculture Curriculum and Course Articulation model. (A/CSU/UC)

AGRI P105– Farm Accounting 3 units
Prerequisite: None.
Total lecture 54 hours. Focuses on the principles of financial accounting systems that apply to most farming operations, recording single- and double-entry transactions under cash and accrual accounting, preparation and analysis of enterprise records and financial statements to generate management information. (A/CSU)

AGRI P106–Introduction to Soil Science 3 units
Prerequisite: None.
Total lecture 36 hours, laboratory 54 hours. This course provides a basic knowledge of the physical, chemical, and biological properties of soils and their characteristics. The course includes factors of fundamental soil properties, soil and plant relationships, principles of soil formation, fertilizers and soil management, pH, erosion management, and non-agricultural uses. This course contains the same content as CCAG 635 of the California Community College Statewide Agricultural Curriculum and Course Articulation Model. (A/CSU/UC)

AGRI P110– Principles of Pesticide Use 3 units
Prerequisite: None.
Total lecture 54 hours. The course emphasis is on plant pests and development of pesticide use. Modes of action and effective use of insecticides, herbicides, fungicides, rodenticides, nematocides and plant growth regulators. Correct and responsible pesticide handling and application, label interpretation, worker and food safety, integrated pest management sustainable practices. This course will assist in the preparation of a person to take the Qualified Applicator Certificate test. (A/CSU)

BIOL P105– Introduction to Biology 5 units
Prerequisite or Corequisite: Intermediate Algebra. Recommendation: Eligible for level 2 English placement and high school chemistry.
Total lecture 54 hours, laboratory 108 hours. An introduction to the molecular basis of cells, cell structure and function, and energy metabolism. Investigation of chromosomal genetics and inheritance patterns, and population genetics. A survey of the prokaryote, protist, and animal kingdoms, with reference to structure, physiology, and evolutionary relationships, reproduction and development. Introduction to viruses. Intended for students majoring in any of the of the biological and related sciences, but open to all qualified students. Not open to students with credit in Zoology 2. (A/CSU/UC)

BSAD P101– Introduction to Business 3 units
Prerequisite: None. Recommendation: Eligible for level 2 English placement.
Total lecture 54 hours. Introductory study of American business providing understanding of the structures and functions of business within the free enterprise system. Specific topics include forms of business organizations, the economic and social setting, financing, management, marketing, and legal governmental considerations. Designed for any student interested in business and is recommended for all business majors. (A/CSU/UC)

CGRA P111– Digital Graphic Design 3 units
Prerequisite: Computer Graphics P110.
Total lecture 36 hours, laboratory 54 hours. This course explores the tools, techniques, and concepts of graphic art and design created on the computer. The student will use Adobe Illustrator and its vector-based environment to create graphic art and design projects. Through a series of lessons and projects, students will develop a

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<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
<th>Prerequisite</th>
</tr>
</thead>
<tbody>
<tr>
<td>CGRA P112</td>
<td>Digital Imaging</td>
<td>3</td>
<td>Computer Graphics P110</td>
</tr>
<tr>
<td></td>
<td>Total lecture 36 hours, laboratory 54 hours. This course explores the tools, techniques, and concepts of digital image creation on the computer. The student will use Adobe Photoshop and its bitmap environment to design and create original artwork from digital images. Through a series of lessons and projects, students will develop a proficiency in digital imaging. Recommended for the Photography major and certificate. (A/CSU)</td>
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<tr>
<td>CHDV P144</td>
<td>Introduction to Curriculum</td>
<td>3</td>
<td>None</td>
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<tr>
<td></td>
<td>Total lecture 54 hours. This course presents an overview of knowledge and skills related to providing appropriate curriculum and environments for young children from birth to age 6. Students will examine teachers’ role in supporting development and the joy of learning for all young children using observation and assessment strategies emphasizing the essential role of play. An overview of content areas will include but not be limited to: Language and literacy, social and emotional learning, sensory learning, art and creativity, math and science. (A/CSU)</td>
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</tr>
<tr>
<td>ENGL P101A</td>
<td>Expository Composition</td>
<td>4</td>
<td>Eligible for level 1 English placement or grade of C or higher in English P050</td>
</tr>
<tr>
<td></td>
<td>Total lecture 72 hours. The study of writing, including paragraph development, essay organization, logic, writing process, and research paper writing. Readings in a variety of rhetorical modes used as models for writing. Instruction and experience in writing research papers. Students will read at least two book length works and write a minimum of 8,000 words, including an argumentative research paper. This course is also offered online. (A/CSU/UC)</td>
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<tr>
<td>ERSC P110</td>
<td>Introduction to Earth Science</td>
<td>4</td>
<td>None</td>
</tr>
<tr>
<td></td>
<td>Total lecture 54 hours, laboratory 54 hours. This course is a general introduction to the earth sciences: geology, oceanography, meteorology, and astronomy. Together this class and the accompanying lab will give students a well-rounded understanding of the earth environment that surrounds them and how they can interact with that environment for the betterment of themselves and their fellow citizens. The course is designed for, but not limited to, liberal studies majors who are seeking an Elementary Teaching Credential. At least one field trip is required. Course is approved for pass/no pass grading option. (A/CSU/UC)</td>
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<tr>
<td>INDS P005</td>
<td>Industrial Maintenance I</td>
<td>5</td>
<td>None</td>
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<tr>
<td></td>
<td>Total lecture 54 hours, total laboratory 108 hours. This course provides foundational skills training for maintenance technicians. Topics will include activities focused upon creating foundation skills, math skills, basic electrical skills, basic pneumatics and hydraulics, basic mechanical skills, basic plumbing/air-conditioning, and workplace success skills. Completion of this basic course will prepare students for a job as a building or production line maintenance technician. Approved for pass/no pass grading option. (A)</td>
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</tr>
<tr>
<td>INDT P051</td>
<td>Industrial Maintenance II</td>
<td>4.5</td>
<td>Grade of “C” or higher in Industrial Maintenance P050</td>
</tr>
<tr>
<td></td>
<td>Total lecture 54 hours, total laboratory 81 hours. In this course, participants will receive instruction and participate in activities enabling them to build skills in manufacturing maintenance; including pneumatics, mechanical drives, electrical wiring, electronic sensors, HVAC and solar energy. Successful completion of this basic course will prepare students for a job as a building or production line maintenance technician. Approved for pass/no pass grading option. (A)</td>
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</tr>
<tr>
<td>INFS P001</td>
<td>Introduction to Computers</td>
<td>3</td>
<td>None</td>
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<tr>
<td></td>
<td>Prerequisite: Office Technology P110A; eligible for level 2 English placement</td>
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<td></td>
<td>Total lecture 54 hours. This course is designed to provide the student with fundamental concepts of microcomputer hardware and software. The software covered is Microsoft Word, Microsoft Excel, and Microsoft PowerPoint. The student is expected to use the computer outside of the classroom to accomplish the assignments and to enhance their understanding of the subject matter. A research project will also be assigned to help the student to critically evaluate the advances of today’s computer technology. Students may be required to purchase a USB flash drive. (A)</td>
<td></td>
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<tr>
<td>INFS P100</td>
<td>Intro To Word Processing/Word</td>
<td>2</td>
<td>None</td>
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<tr>
<td></td>
<td>Prerequisite: Office Technology P110A</td>
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<tr>
<td></td>
<td>Total lecture 36 hours. This course will familiarize students with the basic and advanced functions of Microsoft Word for Windows. Included topics are: creating, editing, illustrating, and formatting letters, tables, memos, outlines, forms, reports, merging word documents, and integrating Word with other programs. (A)</td>
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<tr>
<td>INFS P200</td>
<td>Intro to Windows Spreadsheet/Excel</td>
<td>2</td>
<td>None</td>
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<tr>
<td></td>
<td>Prerequisite: Information Systems P001 and P005</td>
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<tr>
<td></td>
<td>Total lecture 36 hours. This course is designed to provide students with an overview of the spreadsheet using the most current version of Microsoft Excel. A task-driver approach will be employed throughout the course. By working through realistic cases, students will learn how to apply knowledge and skills in situations they are likely to encounter in the workplace. Weekly tutorial projects and case problems will be assigned to reinforce classroom instruction and to facilitate students’ understanding of common business applications in the real world. (A)</td>
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<tr>
<td>INFS P500</td>
<td>Introduction to the Internet</td>
<td>1</td>
<td>None</td>
</tr>
<tr>
<td></td>
<td>Prerequisite: Information Systems P001</td>
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<tr>
<td></td>
<td>Total lecture 18 hours. A hands-on introduction to the concepts and resources of the Internet. Students will learn how to use the Internet and the World Wide Web as a research and communication tool. Specific topics such as Web browsers, search engines, e-mail, news groups and basic web page design will be discussed. Approved for pass/no pass grading option. This course is also offered online. (A)</td>
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</tr>
<tr>
<td>INFS P505</td>
<td>Internet Research</td>
<td>2</td>
<td>None</td>
</tr>
</tbody>
</table>
|             | Total lecture 36 hours. This course provides the framework for learning how to do research on the Internet and World Wide Web. It is designed to help beginner student’s first learning about the Internet and the Web as well as those with more online experience. The main topics of the course are managing and using information from the Internet and researching specialized databases (medical,
Government, legal, maps, and people). Also covered in detail is how to critically evaluate what is found and how to cite Internet and Web resources correctly. This course requires the student to go through the hands-on activities and perform the exercise and projects provided in the textbook. Approved for pass/no pass grading option. (A)

**MATH P061 – Pre-Algebra**  
*Prerequisite: None.*  
Total lecture 90 hours. A careful treatment of the fundamental arithmetic concepts and the application of mathematical operations to the solution of mathematically oriented problems that are commonly encountered in industry. Designed to lead the students to discover relations and form generalizations involving fundamental operations. Emphasis is on the reading and comprehension of word problems. Includes the computational skills for linear, area, and volumetric measurements; the metric system; U.S. Customary System; ratio and proportion; percents and interest on loan and investments; motion; statistics; geometric shapes, mathematical tables; taxes; signed numbers; and introduction to algebra. Does not fulfill associate degree requirements in mathematics.

**MATH P061L – Pre-Algebra Laboratory**  
*Prerequisite: None.*  
Total laboratory 54 hours. The practice of computational skills, theoretical aspect of fundamental arithmetic concepts and processes, common fractions, decimals, percentages, ratios and proportions, rectangles, triangles, regular polygons, circles, solids, metric measure, practical algebra, and geometrical construction. Designed to lead the students to discover relations and form generalizations involving fundamental operations. This is an open-entry/open-exit course. This course is offered only on a pass/no pass grading system. Does not fulfill associate degree requirements in mathematics.

**MICR P106 – Microbiology**  
*Prerequisite: Chemistry P106. Recommendation: Eligible for level 2 English placement, Biology P110 or equivalent.*  
Total lecture 54 hours, laboratory 108 hours. An introduction to microbiology dealing with morphology, physiology, classification and importance of bacteria, viruses, and multicellular parasites and immunology. Recommended for students entering allied health fields. Approved for pass/no pass grading option. (A/CSU/UC)

**MKTG P124 – Principles of Marketing**  
*Prerequisite: None. Recommended: Eligible for level 2 English placement.*  
Total lecture 54 hours. This course is designed to provide an active-learning approach involving students in the operational, promotional and developmental problems of marketing from the entrepreneurial perspective to the corporate perspective; focusing on local, national, and global issues. Topics include buying, pricing, sales promotion, salesmanship, public relations, stock control and record keeping. (A/CSU)

**OFFT P101A – Beg Keyboarding/Ten-Key**  
*Prerequisite: None. Recommendation: Eligible for level 3 English placement.*  
Total lecture 36 hours. Lecture and hands-on format for applications of beginning keyboarding on microcomputers using the touch system to build speed and accuracy on the keyboard and 10-key pad. This course includes instruction on basic formatting, proofreading,
GRADUATION AND TRANSFER

ADDITIONS

Intersemental Education Transfer Curriculum
The following courses have been added to the IGETC pattern.
HIST P101 World History to 1500 . . . . . Area 3-Humanities
HIST P101 World History to 1500. . . . . . Area 4-History
HIST P102 World Hist from 1500-Present Area 3-Humanities
HIST P102 World Hist from 1500-Present . . Area 4-History
MUSC P110 Expl the World through Music . . . . Area 3-Arts

CSU General Education Breadth Requirements
The following courses have been added to the CSU GE pattern..
COMM P105 Argumentation & Debate A3-Critical Thinking
COMM P106 Intercultural Comm. . . . D3-Multicultural
COMM P106 Intercultural Comm. . . . D7-Interdisciplinary
. . . . . . . . . . . . . . . . . . . Social or Behavl Science
ETHN P120 African American Experience . D10 Sociology
HIST P101 World History to 1500 . . . . . C2-Humanities
HIST P101 World History to 1500 . . . . . D6-History
HIST P102 World Hist from 1500-Present . . C2-Humanities
HIST P102 World Hist from 1500-Present . . . D6-History

CORRECTIONS
The following course has been removed from the CSU GE pattern

ETHN P120 African American Experience
D3 Multicultural Studies.
PROGRAMS, CERTIFICATES AND DEGREES

Listed below are Job Skills Certificates, Certificates of Achievement and Degree Programs which Porterville College currently offers. Suggested paths of study that may be found in the catalog are indicated by (JSC), (CA), (AA), (AS), (AA-T), or (AS-T).

<table>
<thead>
<tr>
<th>JSC</th>
<th>Job Skills Certificate</th>
</tr>
</thead>
<tbody>
<tr>
<td>CA</td>
<td>Certificate of Achievement</td>
</tr>
<tr>
<td>AA</td>
<td>Associate in Arts Degree</td>
</tr>
<tr>
<td>AS</td>
<td>Associate in Science Degree</td>
</tr>
<tr>
<td>AA-T</td>
<td>Associate in Arts for Transfer Degree</td>
</tr>
<tr>
<td>AS-T</td>
<td>Associate in Science for Transfer Degree</td>
</tr>
</tbody>
</table>

Job Skills Certificate (JSC) (less than 18 units) document the satisfactory completion of training in a specific area of study. Job Skills Certificates are not posted to transcripts and are not approved for Title IV aid.

Certificates of Achievement (CA) is any credit certificate that may appear by name on a students transcript,

- (18 units of study or more) degree-applicable credit coursework are awarded for the completion of a formal instructional program which is designed to give the learner skills, knowledge, and aptitudes for a specific field or endeavor. Some Certificate of Achievements may not be approved for Title IV aid.

- (12 units of study or more) degree-applicable credit coursework that represents a well-defined pattern of learning experiences designed to develop certain capabilities that may be oriented to career or general education. Some low unit Certificate of Achievements may not be approved for Title IV aid.

To qualify for a Certificate of Achievement (CA) the student must complete all required credits with a grade of “C” or higher in each course. Certificate of Achievements (CA) that require a grade of “B” or higher are specified in the program.

Associate Degrees (AA, AS, AA-T, or AS-T) are intended for employment preparation, transfer to a four-year institution, or academic achievement. Associate Degrees will appear on students transcripts.

Courses taken at other accredited institutions of higher education are accepted towards the certificate or degree program provided that at least one-half of the credits are taken in residence at Porterville College.

- Accounting - Paraprofessional (CA)
- Administration of Justice (AA, CA)
- Agriculture: Production (AA)
- Art
  - Art: Studio (AA, AA-T, CA)
  - Commercial (AA, CA)
  - Technical Illustration: Photography (CA)
- Biology and Physical Science (AA, AS)
- Business
  - Business (AA)
  - Business Administration (AA)
- Child Development
  - Child Development (AA)
  - Child Development Associate Teacher Certificate (CA)
  - Child Development Teacher Permit (CA)
- Communication Studies (AA-T, CA)
  - Communication Studies (CA) is not approved for Title IV aid
- EMT-1 (JSC)
  - EMT-1 JSC is not approved for Title IV aid
- English (AA)
- Fire Technology Structural Fire Fighter (CA)
- History (AA-T)
- Human Services (CA)
- Information Systems (AA, CA)
- Industrial Technology (JSC)
  - Industrial Technology JSC is not approved for Title IV aid
- Instructional Aide (CA)
  - Instructional Aide (CA) is not approved for Title IV aid
- Liberal Arts (AA)
- Mathematics (AS-T)
- Nursing
  - Associate Degree Nursing (AS)
  - LVN to ADN (AS)
  - Psychiatric Technology (CA)
  - Vocational Nursing (CA)
- Office Technology (AA, CA)
- Photography (AA)
- Social Science (AA)

Wildland Firefighter (JSC)
- Wildland Firefighter (JSC) is not approved for Title IV aid
PROGRAMS

Additions

Communication Studies Certificate of Achievement

The Communication Studies certificate program is designed to enhance a student’s ability to communicate in social, professional, and relational contexts. This certificate is intended to enhance the communication skills of students from all majors and career plans. Communication courses focus on how people use messages to generate meaning within and across various contexts, cultures, and channels. Students are required to take four classes for a total of twelve units.

Program Learning Outcomes: To prepare students to more effectively and appropriately communicate in professional environments; To enhance a student’s ability to gain, retain, and advance employment; To prepare students to communicate effectively and appropriately in public, group, and dyadic contexts; To prepare students to communicate, work, and live effectively in a diverse environment; To enhance communication competence which will assist a student in achieving their educational, personal, and professional goals; To offer students an added incentive for taking classes that fulfill general education requirements; To enhance the quality of life of our students.

Students must satisfy both of the following requirements in order to earn the Communication Studies certificate:

1. Completion of 12 semester units in Communication coursework
2. Earn a letter grade of “C” or higher in each Communication course.

COMM P101 Public Speaking 3 units
COMM P102 Interpersonal Communication 3 units
COMM P105 Argumentation & Debate 3 units
COMM P106 Intercultural Communication 3 units
COMM P170 Oral Interpretation 3 units

Total Units 12 units

• Effective Summer 2012
• Communications Studies COA not approved for Title IV aid.

Fire Technology Structural Fire Fighter Certificate of Achievement

The Fire Technology Structural Fire Fighter Certificate program is intended to provide students with the skills, understanding and hands-on training needed for fire service employment opportunities. The Fire Technology Structural Fire Fighter Certificate program focuses on an introduction to fire protection education, career opportunities in fire protection and related fields, philosophy and history of fire protection, fire loss analysis, organization and function of public and private fire protection services, fire departments as part of local government, laws and regulations affecting the fire service, fire service nomenclature, basic fire chemistry and physics, basic fire control strategy and tactics, and common fire protection systems. Additional emphasis is given to foundation skills and assessment techniques to care for an ill or injured person in the pre-hospital setting and follows state regulations for EMT-I training and leads to certification at the county level.

Program Learning Outcomes: The goal for the Fire Technology Structural Fire Fighter Certificate program is to provide an opportunity for students to complete a short-term, intensive, hands-on program preparing them for employment in the public safety industry. Upon completion of this program students will be able to: Define fire department organization and culture and the expectations of entry-level fire department personnel; demonstrate knowledge of fire department equipment through the selection and application of equipment for given firefighting tasks; analyze and assess fire fighter hazards inherent to the profession; demonstrate the ability to communicate effectively through multiple methods of communication including: written, electronic, face to face, and radio transmitted messages; demonstrate knowledge of strategies, tactics and incident command through the selection and implementation of firefighting methods, and the application of the Emergency Command System; describe the history, purpose and scope of fire departments and their sub functions; describe the educational requirements, duties, and information sources for various occupations in fire protection; identify the basic components of fire as a chemical reaction, the major phases of fire, and the primary factors that influence fire behavior and fire spread; identify the types of common fire department apparatus, equipment, and personal safety equipment used for firefighting; identify the various organizations, codes, standards and ordinances, which regulate fire protection; identify the various types of public and private fire protection and water supply equipment and systems; describe the basic fire fighting strategies and tactics; describe the basic elements of fire fighter safety and survival; describe and demonstrate the proper patient assessment procedure for medical emergencies, trauma emergencies, airway management, breathing, and circulation interventions; describe and explain the patho-physiology of common diseases in the pre-hospital setting; describe the role and identify the responsibilities of the EMT-Basic; pass the National Registry Examination for certification as an EMT-Basic.

The certificate program requires 22.5 units for completion.

Required Courses:

FIRE P101 Principles of Emergency Services 3 units
FIRE P050 Fire Fighter I Academy 13 units
EMTC P050 Emergency Medical Technician I 6.5 units

Total Units 22.5 units

• Effective Fall 2012
Revisions

Licensed Vocational Nursing to Associate Degree Nursing
Associate in Science

LVN to RN nursing education prepares the graduate to provide services to those who need healthcare. Nursing is an art and science incorporating knowledge from the behavioral, biological and physical sciences. Nursing embodies a holistic concept of health in which the physical, psychological, intellectual, social and spiritual aspects of human functioning are interrelated, interdependent, and of equal importance. The LVN to ADN Degree program is for students already possessing a LVN license, nursing prerequisites, IV certification and experience as an LVN that allows advanced placement in the ADN program. ADN coursework is completed over two semesters. The successful RN may begin employment in a wide variety of entry level positions. The role of a new graduate is usually that of a staff nurse. With additional education, a nurse may advance to a position of supervisor, administrator, clinical specialist, educator, or researcher. Upon successful completion of the LVN to ADN Degree program, graduates are eligible to take the National Council Licensure Examination for licensure as a Registered Nurse in the State of California.

Program Learning Outcomes: Upon completion of the program, the graduate shall be able to function as a Provider of Care-The graduate will provide safe nursing care through therapeutic nursing interventions to patients with critical and complex disease states. The care is characterized by consistent critical thinking and problem-solving skills, clinical competence, accountability, effective communication skills, respect for diverse cultures, with an emphasis on health education and a commitment to the value of caring; upon completion of the program, the graduate shall be able to function as a Manager of Care-The graduate will provide safe nursing care through therapeutic nursing interventions to clients with critical and complex disease states. The care is characterized by the ability to assess and establish priority of care for a group of patients and delegation of appropriate aspects of nursing care to licensed and unlicensed personnel and directs their activities. The manager of care collaborates with other members of the health care team, including organizational and community resources, using effective oral and written communication skills. The manager of care recognizes roles and responsibilities within the levels of the career ladder and is competent in using technology to provide evidence-based nursing care; upon completion of the program, the graduate shall be able to function as a Member of Profession-The graduate will consistently demonstrate accountability, advocacy, legal/ethical and caring behavior, and responsibility for one’s own professional growth, behavior, and formal/informal education. The student routinely nurse participates in self-evaluation and makes changes to improve the practice of nursing, with the ultimate goal of making positive contributions to the nursing profession.

Program Prerequisites

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL P101A - (Expository Composition)</td>
<td>4 units</td>
</tr>
<tr>
<td>ANAT P110 - (Human Anatomy)</td>
<td>4 units</td>
</tr>
<tr>
<td>PHYL P101 - (Introductory Physiology)</td>
<td>5 units</td>
</tr>
<tr>
<td>MICR P106 - (Microbiology)</td>
<td>5 units</td>
</tr>
<tr>
<td>NURS P170 (Role Transition)</td>
<td>2 units</td>
</tr>
</tbody>
</table>

IV Certification

California Vocational Nursing License in good standing (copy of the license)

Documentation of one year work experience as an LVN

General Education

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH P051</td>
<td>5 units</td>
</tr>
<tr>
<td>COMM P101 or P102</td>
<td>3 units</td>
</tr>
<tr>
<td>PSYC P101A</td>
<td>3 units</td>
</tr>
<tr>
<td>SOCI P101 or ANTH P102</td>
<td>3 units</td>
</tr>
<tr>
<td>Social Science - HIST P117 or P118 or POLS P101</td>
<td>3 units</td>
</tr>
<tr>
<td>Physical Science-</td>
<td></td>
</tr>
<tr>
<td>Humanities--</td>
<td>3 units</td>
</tr>
<tr>
<td>EDUC P101 or P102 or P107 or NURS P100</td>
<td>1-2 units</td>
</tr>
</tbody>
</table>

Major

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>NURS P125 - Mental Health-Psychiatric Nursing</td>
<td>3.5 units</td>
</tr>
<tr>
<td>NURS P126 - Medical/Surgical Nursing 3</td>
<td>5.5 units</td>
</tr>
<tr>
<td>NURS P128 - Advanced Medical/Surgical Nursing</td>
<td>7 units</td>
</tr>
<tr>
<td>NURS P129 - Gerontology-Community Nursing</td>
<td>2 units</td>
</tr>
<tr>
<td>TOTAL UNITS (prerequisites and program)</td>
<td>63-64 units</td>
</tr>
</tbody>
</table>

• Effective Fall 2012

Nursing
Associate in Science

Registered nursing education prepares the graduate to provide services to those who need healthcare. As needs are varied so are educational programs, which may proceed from the simpler to the more complex in accordance with the career ladder concept. The progression is as follows: nurse assistant (CNA), licensed vocational nurse (LVN), registered nurse (RN), and other nurses with Bachelor of Science, Master of Science or Doctorate in Nursing and special certifications. The successful RN may begin employment in a wide variety of entry-level positions. The role of a new graduate is usually that of a staff nurse.

With additional education, a nurse may advance to a position of supervision, administrator, clinical specialist, educator, or researcher. Associate Degree Nursing (ADN) is a four-semester program after the prerequisite courses have been completed. In addition, students must complete all the Porterville College general education requirements for graduation. Upon successful completion of the ADN Program, graduates are eligible to take the National Council Licensure Examination for licensure as a Registered Nurse in the State of California.

Program Learning Outcomes: Provider of Care-The graduate will provide safe nursing care through therapeutic nursing interventions to clients with critical and complex disease states. The care is characterized by consistent critical thinking and
team, including organizational and community resources, using effective oral and written communication skills. The manager of care recognizes roles and responsibilities within the levels of the career ladder and is competent in using technology to provide evidence-based nursing care; Member of Profession-

The graduate will consistently demonstrate accountability, advocacy, legal/ethical and caring behavior, and responsibility for one’s own professional growth, behavior, and formal/ informal education. The student nurse routinely participates in self-evaluation and makes changes to improve the practice of nursing, with the ultimate goal of making positive contributions to the nursing profession.

**Program Prerequisites:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>English P101A - (Expository Composition)</td>
<td>4</td>
</tr>
<tr>
<td>Anatomy P110 - (Human Anatomy)</td>
<td>4</td>
</tr>
<tr>
<td>Physiology P101 - (Introductory Physiology)</td>
<td>5</td>
</tr>
<tr>
<td>Microbiology P106 - (Microbiology)</td>
<td>5</td>
</tr>
</tbody>
</table>

**General Education** *(additional nursing/GE required for the Associate Degree)*:

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Math P051 - (Intermediate Algebra)</td>
<td>5</td>
</tr>
<tr>
<td>Communication P101 - (Introduction to Public Speaking) or Communication P102 - (Interpersonal Communication)</td>
<td>3</td>
</tr>
<tr>
<td>Psychology P101A - (General Psychology)</td>
<td>3</td>
</tr>
<tr>
<td>Sociology P101 - (The Social World) or Anthropology P102 - (Cultural Anthropology)</td>
<td>3</td>
</tr>
<tr>
<td>Social Science - History P117 or P118 or Political Science P101</td>
<td>3</td>
</tr>
<tr>
<td>Physical Science - Chemistry P106 recommended (Chemistry is a prerequisite of Microbiology)</td>
<td>3</td>
</tr>
<tr>
<td>Humanities - Philosophy P112 - (The Ethics of Living and Dying) or other humanities course listed on the general education list</td>
<td>3</td>
</tr>
<tr>
<td>Education P101 (College Planning and Success Strategies) or Education P102, P107 or Nursing P100</td>
<td>1-2</td>
</tr>
</tbody>
</table>

**Remediation Program:**

Students who do not meet the eligibility requirements (Prerequisite Validation Cut-Score of 75% and Composite Score of 62% on the Assessment Test) may successfully complete all of the following remediation requirements to be considered eligible for enrollment in the ADN Program*:

- Completion of EDUC P076 - Effective Learning Skills with a “B” grade or higher
- Completion of NURS P110 - Patho-physiology for Nursing with a “B” grade or higher
- Completion of a Certified Nursing Assistant course (CNA) with a “C” grade or higher or Current CNA certification with proof of recent work experience
- Completion of NURS P100 - Strategies for Nursing Success with a “CR” grade
- Repeat Assessment Testing with a score of 62% or higher

*Successful completion of the Remediation Program must be completed within 12-months of initial application to the ADN Program to be considered eligible. Students wishing to be re-

• Effective Fall 2012
Program Learning Outcomes: Students will apply the scientific method to analyze physical and biological processes; use scientific terminology appropriately; evaluate results from laboratory activities; critically analyze scientific information as presented in the media; assess the relationships between natural science and human activities; identify levels of organization within natural systems and relate to biological and physical processes; describe energy transfer within biological and physical systems; describe cellular structures and evaluate their roles in maintaining life’s processes; explain and apply basic physiological processes; describe and evaluate DNA’s role as the primary information-bearing molecule of life; apply the appropriate qualitative and quantitative methods to analyze and solve problems; describe the structure and properties of matter and the relationship between matter and energy.

Art: Commercial
Associate in Arts

The Commercial Art Associate in Arts Degree will prepare students to work in the fields of graphic arts and illustration. Students will learn how to do design layouts in advertising, print, and digital media and will learn to produce illustrations with commercial applications, such as for books and graphic novels, magazines and the web and for advertising, editorial, and technical purposes. The degree also prepares students for transfer to a four-year university to continue their studies toward earning a B.A. in Commercial Art.

Program Learning Outcomes: Students will construct an engaging and dynamic layout by applying the principles of design to the concept and components of the project; apply a range of approaches to using typography in projects; create a design or illustration for a specific client or a specific audience; identify the elements of good storytelling and apply these elements to his/her illustrations; identify and apply a variety of techniques in drawing, painting, and digital media for the creation of illustrations; describe, deconstruct, and evaluate contemporary and historical examples of illustrations and layouts for their purposes and use of visual language; generate original solutions to visual problems by applying the creative process of research, brainstorm, refinement, critique, and finished project; assemble a portfolio of finished paintings, illustrations, and graphic designs that exhibit the technical skills and artistic vision necessary for entry-level work in illustration, and commercial layout and design.

Program Learning Outcomes:

Admissions of Justice
Associate in Arts

The Administration of Justice majors primarily for students transferring to four-year schools with a declared Administration of Justice major. The required classes represent the normal undergraduate core for transfer to the CSU and UC system. Graduates from a four-year school have a wide range of career options including: law enforcement, corrections, probation and parole. They work in multiple specialty areas including: city police, county sheriff, highway patrol, state and contract correctional institutes, adult and juvenile probation and counseling centers. Career opportunities are very strong and expected to continue to be strong in these areas.

Program Learning Outcomes: Identify the procedures involved in the justice system from arrest to release; identify how the criminal justice system works as a system; identify the importance of the inter-cooperation of all three parts of the criminal justice system; identify the steps that are taken from the point of arrest by the police officer to the release of the defendant from prison.

Agriculture: Production
Associate in Arts

The Agriculture major is designed for students who are looking at an Associate Degree from Porterville College as a terminal Degree as well as for students transferring to four-year schools with various Agriculture majors. The required classes represent the normal undergraduate core for transfer to the CSU system.

Graduates from a four-year school have a wide range of career options including but not limited to: Agriculture Business and Agriculture Production areas.

Program Learning Outcomes: Students will understand and describe the nature of leadership and the role of the manager as a leader; compare and contrast the role of agriculture in the economic structure of the country and the world; identify the Best Management Practices for sustained productivity of agricultural production; demonstrate technological competency by using technology effectively in the business environment or workplace; explain the significance of international cooperation to the success of global Agribusiness.

Biological and Physical Science
Associate in Science

The Associate in Science degree in Biological and Physical Science is suggested for students who plan to continue their studies in the sciences at a four-year university with a goal of obtaining a bachelor’s or higher degree in the sciences or a medical related field.

Program Learning Outcomes: Supporting Early Learning and Development; planning and guiding early learning and development; creating and maintaining program policies and practices; advancing the early childhood profession.

Child Development
Associate in Arts

Program Learning Outcomes:
English
Associate in Arts

Program Learning Outcomes: The student will implement skills for thinking critically about individual texts; relate texts to the social, cultural, and historical contexts in which they were produced; apply research and writing skill to create in-depth, scholarly, documented essays; read literary works from a variety of genres and determine their literary significance; identify and utilize the critical approaches that are most likely to illuminate the meaning of a writing; apply the nuances of language in both reading and expression.

Licensed Vocational Nursing to Associate Degree Nursing
Associate in Science

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Program Learning Outcomes: Upon completion of the program, the graduate shall be able to function as a Provider of Care-The graduate will provide safe nursing care consistently utilizing critical thinking skills for patients who have critical and complex disease states. The care is characterized by the ability to assess and establish priority to the value of caring; upon completion of the program, the graduate shall be able to function as a Manager of Care- The graduate will provide safe nursing care consistently utilizing critical thinking skills for patients who have critical and complex disease states. The care is characterized by the ability to assess and establish priority to the value of caring; upon completion of the program, the graduate shall be able to function as a Member of Profession-The graduate will consistently demonstrate accountability, advocacy, legal/ethical and caring behavior, and responsibility for one's own professional growth, behavior, and formal/informal education. The student routinely participates in self-evaluation and makes changes to improve the practice of nursing, with the ultimate goal of making positive contributions to the nursing profession.

Nursing
Associate in Science

Registered nursing education prepares the graduate to provide services to those who need healthcare. As needs are varied so are educational programs, which may proceed from the simpler to the more complex in accordance with the career ladder concept. The progression is as follows: nurse assistant (CNA), licensed vocational nurse (LVN), registered nurse (RN), and other nurses with Bachelor of Science, Master of Science or Doctorate in Nursing and special certifications. The successful RN may begin employment in a wide variety of entry-level positions. The role of a new graduate is usually that of a staff nurse.

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makes changes to improve the practice of nursing, with the ultimate goal of making positive contributions to the nursing profession.

**Social Science Associate in Arts**

The mission of the Social Science Division is to promote a social, philosophical, psychological, and historical understanding and appreciation of the human condition. The core disciplines of Anthropology, Economics, Geography, History, Human Services, Philosophy, political Science, Psychology, and Sociology encourage students to investigate human existence from a variety of theoretical, methodological and cross-cultural perspectives.

*Program Learning Outcomes:* Demonstrate knowledge of fundamental American institutions and their development through an understanding of the core concepts, theories, and methods used in history or political science; demonstrate an understanding of the core concepts, theories, and methods used within the social sciences to understand human development, behavior, events, or problems; demonstrate knowledge of some of the major findings of the social sciences; demonstrate an understanding of the core social, philosophical, psychological, or historical variables that have shaped one’s own point of view; apply the concepts and tools from the social sciences to explain or analyze a social phenomenon, process, event, conflict, or issue; present social science information according to appropriate academic standards.

**Administration of Justice Certificate of Achievement**

The Administration of Justice majors primarily for students transferring to four-year schools with a declared Administration of Justice major. The required classes represent the normal undergraduate core for transfer to the CSU and UC system. Graduates from a four-year school have a wide range of career options including: law enforcement, corrections, probation and parole. They work in multiple specialty areas including: city police, county sheriff, highway patrol, state and contract correctional institutes, adult and juvenile probation and counseling centers. Career opportunities are very strong and expected to continue to be strong in these areas. *Program Learning Outcomes:* Identify the procedures involved in the justice system from arrest to release; identify how the criminal justice system works as a system; identify the importance of the inter-cooperation of all three parts of the criminal justice system; identify the steps that are taken from the point of arrest by the police officer to the release of the defendant from prison.

**Child Development Associate Teacher Certificate Certificate of Achievement**

*Program Learning Outcomes:* Supporting Early Learning and Development; planning and guiding early learning and development; creating and maintaining program policies and practices; advancing the early childhood profession.

**Child Development Teacher Permit Certificate of Achievement**

*Program Learning Outcomes:* Supporting Early Learning and Development; planning and guiding early learning and development; creating and maintaining program policies and practices; advancing the early childhood profession.

**Human Services Certificate of Achievement**

*Program Learning Outcomes:* Understand the historical and sociological perspectives on the use, abuse, and social control of psychoactive drugs, including contemporary treatment and prevention approaches; describe and apply the principles and practice of case management in addiction treatment including the processes of intake, screening, assessment, treatment planning, referral, and documentation; understand the physiological processes and impacts of psychoactive drugs on the person including risk factors related to addiction, acute and chronic health problems, communicable diseases, synergistic risk factors, detoxification, and withdrawal; understand the history, theories, research, and contemporary approaches to drug abuse prevention and harm reduction, including various strategies appropriate for communities, schools, families, and work sites; describe the major concepts, definitions, and features of co-occurring mental health disorders associated with addiction, including skills in recognizing co-occurring disorders, referral and case management of clients, and appropriate scope of practice; understand and apply professional ethics, clients’ rights, confidentiality, and other relevant material related to the field of addictions treatment as set forth in both state and federal ethical guidelines; identify the historical base on social-psychological dynamics of special population groups such as the aged, disabled, persons diagnosed positive for HIV, ARC, AIDS, women, gays, lesbians, and adolescents with a focus on ethnic and cultural influences dictating effective treatment strategies; demonstrate an understanding and basic competency in one-on-one counseling skills most relevant to addiction treatment with an emphasis on the principles of motivational counseling and client empowering approaches; understand and demonstrate the major goals, states, and processes of group counseling in addiction treatment programs along with strategies and techniques for facilitating group processes; understand the multigenerational nature of substance use disorders in family systems with an emphasis on the risk factors for addictive behaviors; the dynamics of dysfunctional families; and the impacts of child abuse and neglect for adult children; develop basic competency in crisis intervention models and strategies for situations common in the addiction treatment setting including criminal justice interventions; mental health; domestic violence; suicide; sexual abuse; Post Traumatic Stress Disorders; distressed, agitated, or dangerous clients; describe the major theorists in the addiction counseling field and the impact of their particular theoretical approaches.
including current scientific and research based addiction counseling strategies.

**Information Systems**  
**Certificate of Achievement**

The Information Systems Program is designed for students who are pursuing a career in the computer and information technology field. The Program offers both a certificate and an Associate Degree as well as prepares students for transferring to four-year institutions.

Careers in data communications and networking, computer software engineering, database administration, computer systems analysis and design, not only are in great demand but also represent some of the professions with highest income level among all career choices.

Program Level Outcomes: Demonstrate a comprehensive understanding of various types of information systems and their roles in our economy and society; exhibit proficiency in using common computer hardware, software, and the Internet; design, construct, and troubleshoot computer programs; design, construct, and implement data communications networks; demonstrate an understanding of the systems development process and plan, analyze, design, and implement information systems; discuss social, ethical, privacy, and security issues involved in the use of information systems.

**Psychiatric Technology**  
**Certificate of Achievement**

Psychiatric Technology includes the study of the developmentally disabled, the mentally ill and basic nursing skills. Courses included are: Fundamentals of Nursing, Medical/Surgical Nursing, Growth and Development, Communications, Developmental Disabilities and Psychiatric Nursing.

This is a three semester certificate program with classes beginning each semester. The program includes classes on the college campus with clinical training at Porterville Developmental Center, local mental health clinics, and other approved facilities. Individuals who successfully complete this program are eligible to take the examination to become a Licensed Psychiatric Technician.

Only students who have the prerequisites and have met all admission requirements will be considered for the program.

**Program Learning Outcomes:**  
Provider of Client Care: The Psychiatric Technician graduate will provide safe client care consistently within the healthcare team. This care is characterized by the ability to establish priorities for clients. The Psychiatric Technician graduate collaborates with other members of the healthcare team including organizational and community resources using effective oral and written communications skills. As a member of the healthcare team, the Psychiatric Technician recognizes roles and responsibilities within the levels of the career ladder and is competent in using technology to provide evidence-based care; Member of Profession: The Psychiatric Technician graduate will consistently demonstrate accountability, advocacy, an understanding of legal/ethical issues, and responsibility for one’s own professional growth, behavior, and education. The member of profession routinely participates in self-assessment and makes changes to improve their practice with the ultimate goal of making positive contributions to the profession.

**Vocational Nurse**  
**Certificate of Achievement**

Vocational nursing includes an introduction to the basic principles and theories of nursing, personal and community health; normal growth and development; normal aging processes and geriatric nursing; and ethics and interpersonal relationships. Integration of these principles, including anatomy and physiology, provides a foundation in nursing upon which the student can build skills, knowledge and understanding in identifying nursing needs of patients with common disorders and disturbances of the body systems.

This is a three-semester certificate program. The program includes classes on the college campus with clinical training at approved hospitals within the area. Upon successful completion of the program, the student is eligible to take the examination for licensure as a Vocational Nurse.

Only students who have met all admission requirements will be considered for the program.

**Program Learning Outcomes:**  
Provider of Client Care: The Vocational Nursing graduate will be able to provide safe client care by determining appropriate nursing interventions to clients to promote wellness and prevention of illness, and to clients with altered health states. The care provided is characterized by consistent critical thinking and problem solving skills, clinical competence within the scope of practice, accountability, effective communication skills, respect for diverse cultures, a commitment to caring, and client education; Member of Healthcare Team: The Vocational Nursing graduate will provide safe client care consistently within the healthcare team. This care is characterized by the ability to establish priorities for clients. The Vocational Nursing graduate collaborates with other members of the healthcare team including organizational and community resources using effective oral and written communications skills. As a member of the healthcare team, the Vocational Nursing graduate recognizes roles and responsibilities within the levels of the career ladder and is
competent in using technology to provide evidence-based care; Member of Profession: The Vocational Nursing graduate will consistently demonstrate accountability, advocacy, an understanding of legal/ethical issues, and responsibility for one’s own professional growth, behavior, and education. The member of profession routinely participates in self-assessment and makes changes to improve their practice with the ultimate goal of making positive contributions to the profession.
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