



**PORTERVILLE COLLEGE
CERTIFICATE OF ACHIEVEMENT PETITION**



TO BE COMPLETED BY STUDENT (please print):

FALL _____ SPRING _____ SUMMER _____

Name: _____ ID: @ _____

Mailing Address: _____ City: _____ Zip: _____

Phone No.: _____ Date of Birth: _____
(home) (work) (cell) (MM/DD/YYYY)

Previous names: _____

List other colleges attended: _____

ALL OFFICIAL TRANSCRIPTS FROM PREVIOUS COLLEGES MUST BE RECEIVED IN THE OFFICE OF ADMISSIONS & RECORDS PRIOR TO THE EVALUATION PROCESS. YOUR PETITION WILL BE REJECTED IF YOUR TRANSCRIPTS ARE NOT ON FILE.

CERTIFICATE PROGRAM COMPLETED: _____

Student Signature: _____ Date: _____

FORM MUST BE SUBMITTED TO THE OFFICE OF ADMISSIONS & RECORDS

Please note: If you would like to have a different name printed on your certificate other than what is listed in Inside PC, you will need to go to the Office of Admissions & Records to complete the name change process.

OFFICE USE ONLY:

The Office of Admissions & Records has verified all courses to meet the requirements for the above-mentioned Certificate of Achievement.

_____ Denied Comments: _____

(A & R Staff Approval)

(Division Chair Approval)

Recorded on Student Record: _____ By: _____ Student Notified _____
(Date) (A & R Staff) (Date)

Student Signature Upon Receiving Certificate: _____ Date: _____