

Please send completed application packets using one of the following ways:

**Mail to:**

Porterville College  
Health Careers  
100 E. College Ave.  
Porterville, CA 93257  
Attn: Applications

*OR*

**Email to:**

[healthcareers@portervillecollege.edu](mailto:healthcareers@portervillecollege.edu)

Email subject: RN Application- Your Name

To avoid delays in processing your application, please make sure all required documents are attached in one email and all required information on the application is clearly marked.

**How to submit your High School transcripts:**

Proof of High School Completion:

- If you have a physical copy of your **official** high school transcripts, GED scores, or California High School Proficiency Exam (CHSPE) score send it via mail along with your application packet using the address provided above. *Unofficial copies of high school transcripts, GED scores, CHSPE scores, and high school diploma will not be accepted.*
- Your high school may also send **official** transcripts (at your request) via mail or email using our department address or email provided above.
- For official GED scores, visit their website at <https://ged.com/> to request **official** scores be sent to our department address or email provided above.

Unofficial Porterville College Transcripts

- Log in to your InsidePC account and select “view transcript”. Print or save pdf. version of unofficial transcripts to your computer and attach it to your application.

**Note: It is the applicant’s responsibility to complete all application requirements and procedures. Failure to meet all application requirements and deadlines will result in an incomplete application and will not be considered for selection.**