# Course Substitution as an Academic Accommodation

## SECTION 1

Student Name: _____ Student ID: _____

Street Address: _____ Date of Birth: _____

Phone Number: _____ Email: _____

**TO BEGIN THE PROCESS OF REQUESTING A COURSE SUBSTITUTION, THE STUDENT MUST ATTACH EVIDENCE OF THE FOLLOWING:**

☐ A **written statement** from the student of the nature of the difficulties the student has faced in the subject area being substituted.

☐ A copy of the **student's transcript** will be required. Student will be in good academic standing in the district for two semesters and has attempted the course required for the completion of degree requirements at Porterville College.

☐ A copy of the student's **Comprehensive Student Educational Plan** will be required.

**AFTER THE THREE (3) CRITERIA LISTED ABOVE HAVE BEEN MET THE STUDENT MUST AGREE TO THE PROVISIONS THAT FOLLOW.**

***I understand and agree to the following:***

_____ initials — If a math substitution is being requested, I have chosen a major that does not require additional math courses.

_____ initials — If the substitution is granted by Porterville College, it is applicable for my current declared major only and may not be recognized by another college or university.

_____ initials — If the substituted course is required for transfer, I am responsible for contacting the transfer college/university and applying for the substitution through their official campus procedure.

Student Signature: _____ Date: _____

## SECTION 2

**This section will be completed by the DRC Coordinator and/or LD Specialist**

☐ Verification of disability stating the **functional/educational limitations** of the student.

☐ **Proof of the use of accommodations** and student success resources (such as extended time on examination, tutorial services, auxiliary aids, etc.) to verify consistent and persistent effort in attempting to meet the requirement.

DRC Faculty Signature: _____ Date Completed: _____

## SECTION 3

☐ Petition Approved ☐ Petition Denied Semester _____ 20 _____

Committee Chair Signature: _____ Date Reviewed: _____

# Course Substitution as an Academic Accommodation

It is the policy of Porterville College to provide an equal opportunity for students with disabilities in accordance with state and federal laws and regulations, including Section 504 of the National Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and Title 5 of the California Code of Regulations.

It is the intent of the college that students with disabilities be admitted to courses and programs on an equal basis with all other students. To ensure quality of access for these students, academic accommodations and auxiliary aids are provided to the extent necessary to comply with all the regulations. When the severity of a disability of an otherwise qualified student creates an obstacle to successful completion of a course required for graduation from PC, despite a good faith effort and the use of accommodations on the part of the student, a course substitution may be considered.

The adoption of the following courses were selected because of their critical and quantitative reasoning components, as acceptable substitution alternatives for the Title V General Education Math Competency requirement by students with verified disabilities whose request for course substitution has gone through the process in the Academic Accommodation Procedures.

**The following courses have been approved as a course substitution for area D (Mathematics) of the PC General Education Checklist**

| Name of Course | Date Approved |
|---|---|
| PHIL P107 – Introduction to Logic | 10/23/2018 |
| INFS P113 – Intro to Programming Concepts & Methodologies | 10/23/2018 |
| AGRI P102 – Agriculture Economics | 10/23/2018 |
| ERSC P110 – Introduction to Earth Science | 10/23/2018 |
| BIOL P110 – Principles of Biology | 10/23/2018 |
| PHYL P101 – Introductory Physiology | 10/23/2018 |
| PHSC P112 – Physical Science | 10/23/2018 |
| ECON P102 – Principles of Macroeconomics | 10/23/2018 |
| ASTR P101 – Elementary Astronomy | 10/23/2018 |
| AGRI P106 – Introduction to Soil Science | 10/23/2018 |
| COMM P105 – Argumentation & Debate | 10/23/2018 |

The decision to waive or substitute a Title V requirement is not taken lightly and these procedures are intended to insure that a review of the request is following a consistent sequence. While these considerations are presented as substitutions for students with disabilities requesting reasonable accommodation, it is important to determine the educational plan for the student to assure that essential elements of the certificate/degree are not affected by this substitution. ***It is further important for the student to realize that the decision to substitute a course is only applicable to Porterville College for graduation. It may not support any requirements for transfer to other colleges in higher education.***

**The appeal process for this policy shall be the same as that for the PC Complaint Procedures**