



Porterville College Library

Lending Library Contract

Name: _____ Student ID: @ _____
Last First M.I.

Address: _____
Street City Zip

Phone: _____ Email: _____

Semester: _____

ITEM(S) CHECKED OUT:

| | | | | |
|----|-----------------|-------------|-------|-------|
| 1. | _____ | _____ | _____ | _____ |
| | Book Title/Item | Copy Number | ISBN | Value |
| 2. | _____ | _____ | _____ | _____ |
| | Book Title/Item | Copy Number | ISBN | Value |
| 3. | _____ | _____ | _____ | _____ |
| | Book Title/Item | Copy Number | ISBN | Value |
| 4. | _____ | _____ | _____ | _____ |
| | Book Title/Item | Copy Number | ISBN | Value |

Total Value:

I acknowledge the receipt of the item(s) listed above and agree to the following conditions:

(Each of the following must be initialed)

- _____ This item(s) remains the property of Porterville College Library. A hold will be placed on my student account if item(s) is not returned.
- _____ I will be responsible for any loss or damage to this item(s) while it is checked out to me (including but not limited to writing, highlighting, stickers, missing pages, ripped or missing cover, broken, water damage, missing cords for calculator, strong odors, etc.).
- _____ I am responsible for returning the item(s) by the end of the current semester or if I drop, withdraw from or stop attending the class.
- _____ In the event of loss I will immediately notify Porterville College Library.
- _____ In the event the item(s) sustains damage I will immediately return it to Porterville College Library. I will not attempt to repair the item myself.
- _____ Failure to return the item(s) upon request will result in withholding grades and/or transcripts, which are controlled by Porterville College.
- _____ Failure to return the item(s) upon request may also affect admission/re-admission to Porterville College.
- _____ Failure to return the item(s) upon request will result in a fee(s) assessed to my student account to replace the item(s)
- _____ Failure to comply with the above conditions may result in the termination of this service.

I have read, understand, and agree to the above conditions.

Student Signature

Date

PC Library Staff Signature

Date

| Check Out Date | Due Date | Check In Date | PC Library Staff Initial |
|----------------|----------|---------------|--------------------------|
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |

**100 E. College Ave., Porterville, CA 93257 • PC Library
(559) 791- 2318 • <https://www.portervillecollege.edu/about-pc/library>**

PC Library will be closed after the last day of the semester. All items must be turned in on the last day of the semester. Quantities are limited. Items are available on a first come, first served basis.